



Inner East Community Committee

Burmantofts & Richmond Hill, Gipton & Harehills,
Killingbeck & Seacroft

**Meeting to be held in Compton Centre Community
Hub, Harehills Lane, LS9 7BG**

Wednesday, 20th March, 2019 at 6.00 pm

Councillors:

R Grahame
A Khan
D Ragan

- Burmantofts and Richmond Hill;
- Burmantofts and Richmond Hill;
- Burmantofts and Richmond Hill;

S Arif
A Hussain
K Maqsood

- Gipton and Harehills;
- Gipton and Harehills;
- Gipton and Harehills;

P Drinkwater
K Dye
D Jenkins

- Killingbeck and Seacroft;
- Killingbeck and Seacroft;
- Killingbeck and Seacroft;





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*Images on cover from left to right:
Burmantofts and Richmond Hill - Burmantofts stone; East End Park
Gipton & Harehills - Fairway Hill; Bankstead Park
Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			CHAIRS OPENING REMARKS	
2			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
3			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)	
5			DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct.	
6			APOLOGIES FOR ABSENCE To receive any apologies for absence	
7			OPEN FORUM In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair	
8			MINUTES OF THE PREVIOUS MEETING To confirm as a correct record the minutes of the previous meeting held 4th December 2018.	1 - 6
9			MATTERS ARISING To note any matters arising from the minutes	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			DATES, TIMES AND VENUES OF INNER EAST COMMUNITY COMMITTEE MEETINGS 2019/20 To consider the report of the City Solicitor seeking approval of a proposed schedule of dates and times for Inner East Community Committee meetings during the 2019/20 Municipal Year. The report asks Members to consider venues. (Report attached)	7 - 10
11			LASBT REVIEW UPDATE REPORT To consider the report of the Leeds Anti-Social Behaviour Team (LASBT) which provides the Community Committee with an update on the review of the service. (Report attached)	11 - 18
12			TARGET WARD UPDATE REPORT To consider the report of the Area Leader which provides an update on recent progress, emerging issues and areas for further development in relation to Target Ward and the Priority Neighbourhoods across all Inner East wards. (Report attached)	19 - 34
13			AREA UPDATE REPORT To consider the report of the Area Leader which provides an update on the work programme of the Inner East Community Committee and the Communities Team, including recent successes, current challenges and on-going pieces of work in the area. (Report attached)	35 - 52

Item No	Ward/Equal Opportunities	Item Not Open		Page No
14			FINANCE REPORT To consider the report of the Area Leader which provides an update on the 2019/20 wellbeing budget, including details of any new projects for consideration. The report also details decisions taken by delegated authority since the last Community Committee meeting. (Report attached)	53 - 72
15			COMMUNITY COMMENT To receive any feedback or comments from members of the public on the reports presented to this Community Committee meeting. A time limit for this session has been set at <u>10 minutes.</u> Due to the number and nature of comments it will not be possible to provide responses immediately at the meeting; however, members of the public shall receive a formal response within 14 working days. If the Community Committee runs out of time, comments and feedback on the reports may be submitted in writing at the meeting or by email (contact details on agenda front sheet).	
16			DATE AND TIME OF NEXT MEETING To note the date and time of the next formal meeting is proposed as Wednesday, 19th June at 6.00pm. MAP OF VENUE	73 - 74

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

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INNER EAST COMMUNITY COMMITTEE

TUESDAY, 4TH DECEMBER, 2018

PRESENT: Councillor S Arif in the Chair

Councillors P Drinkwater, K Dye,
R Grahame, D Jenkins, A Khan,
K Maqsood and D Ragan

**33 Approximately 10 members of the public attending the meeting
Election of the Chair**

The clerk reported that Councillor A Hussain had sent his apologies and the Committee would need to elect a Chair for the meeting.

RESOLVED – Councillor S Arif was elected Chair of the meeting.

34 Chairs Opening Remarks

The Chair welcomed all present to the meeting and brief introductions were made.

35 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal the inspection of documents.

36 Exempt Information - Possible Exclusion of the Press and Public

The agenda contained no exempt information.

37 Late Items

There were no formal late items. However, Members were in receipt of supplementary information for item 13 – Finance Report, Appendix B (Minute 46 refers).

38 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

39 Apologies for Absence

Apologies were received from Councillor Hussain and one of the local residents, Lynne Caulfield.

40 Open Forum

No matters were raised during the Open Forum.

Draft minutes to be approved at the meeting
to be held on Wednesday, 20th March, 2019

41 Minutes of the Previous Meeting

RESOLVED - That the minutes of the meeting held 26th September 2018 be agreed as a correct record.

42 Matters Arising

Minute 26 Murton Close – It was reported that consultation was being undertaken with local residents, with a decision to be taken by Leeds Safer Cities in due course.

Minute 31 Fearnville Leisure Centre – Due to the absence of Lynne Caulfield who had submitted questions in a letter to the Committee, the Chair requested that the issues raised be addressed at the Community Committee scheduled for March 2019.

Members noted and agreed to a request for an update on Inclusive Growth to be brought to the Community Committee in the near future. This matter was previously agreed at the Community Committee held on Thursday, 7th September 2017.

43 Universal Credit Presentation

Prior to the item, the Chair read out the following statement on behalf of all Inner East Community Committee Councillors:

“At Leeds City Council we help people to navigate the existing benefits system. Vulnerable members of our community are struggling to access the support they need and deserve because of long and intimidating application forms and online processes and convoluted tribunal waiting times. Many people are having to fight protracted battles to receive benefits that they should never have been denied in the first place. The consequences of an ineffective welfare system can be devastating, and Universal Credit arrears destined to worsen the situation.

We are not complicit in a scheme which results in further adversity and punishment for vulnerable people.

We support all efforts to challenge and change a system that causes threats of domestic violence, multiple examples of sanctions and misery and deprivation over Xmas forcing yet more people to use Foodbanks – with all the echoes of “I Daniel Blake”.

A presentation and update on the implementation of Universal Credit was provided by the following;

- Simon Betts, Relationship Manager, Department for Work & Pensions
- Glynis Logan, Housing Manager, Gipton
- Nick Hart, Community Hub Manager
- Saleem Shafi, Operations Manager, Money Buddies

Simon Betts highlighted that Universal Credit will replace 6 existing benefits including:

- Income based Employment and Support Allowance
- Working Credits
- Income Support
- Child TAX Credits
- Income based job seekers allowance
- Housing benefit
- Payments will be one single transaction, paid monthly, to one individual per household.
- Universal Credit is based upon the amount of money an individual earns per month as opposed to how many hours worked.
- The process for making the claim online and the measures in place for assisting individuals in need of additional support.
- Alternative payment/repayment arrangements in place; advanced payments, managed payments.
- Universal Credit would allow claimants to work more than 16 hours a week

Members were advised to direct residents' to the referenced web-link, for further advice and information – www.understandinguniversalcredit.gov.uk

In response to questions, the Committee was advised of the following points:

- Payments could be split if the DWP was made aware of a vulnerable family
- People will be assigned a caseworker
- Support was available through local hubs using DWP outreach facilities and staff visits
- Visits to all tenants every 12 months
- LCC Housing Services and DWP will be working in partnership
- Those in supported housing will continue to be paid by the local authority
- Claimants would not be sanctioned for making mistakes on applications
- Telephone service in place to assist with advice 9-5 weekdays

Glynis Logan provided the Board with local Universal Credit statistics, including the number of cases within the locality. She gave an overview of the support work to claimants provided by LCC Housing Services, their partnership work with the DWP and other services; and the sign-posting work to direct claimants requiring further assistance and advice.

Members commented that the statistics did not provide the full picture as they did not cover all 3 wards within the Inner East CC area and related only to claimants in social housing and did not include the private rented sector.

Nick Hart informed the Board of the support provided to claimants through the 35 Community Hubs across Leeds; which included providing on-line access and digital assistance; access to interpreters, sign-posting to further support

for personal budgeting services and advocacy support for making and maintaining a claim.

One Member requested that consideration be given to the provision of a pop-up Hub within the Burmantofts & Richmond Hill ward which did not currently have a Community Hub, subject to the availability of suitable facilities.

Saleem Shafi provided information on the work of Money Buddies which could provide legal debt advice and protection to claimants who may get into financial difficulties. An emergency service is offered for clients, particularly those suffering with mental health illnesses. It was reported that over the last 12 months, 2000 people had been supported and an additional service, Benefit Buddies had also been established.

The Chair thanked officers for their attendance, updates and partnership work, providing support together in the local area.

RESOLVED - To:

- A. Note the contents of the presentation
- B. Request that local statistics for Universal Credit in the Seacroft Ward, are provided to Local Ward Members.

44 Youth Work Review

The report of the Head of Commissioning, Children and Families set out the findings of the youth work review and the recommended option for future commissioning arrangements.

In attendance for this item were:

Cat Henderson – Commissioning Programme Manager
Jean Ellison – Youth Offer Lead

The following information was appended to the report:

- Inner East Outline youth work budget
- Inner East Community Committee Profile data

Consultation was carried out for the review with a number of services and partner agencies, including online and face to face consultation with over 500 young people.

Members were informed of the consultation process which had led to the recommended commissioning model. This would provide the following three wedge based contracts:

- Geographically Targeted Youth Service
- Transitional Youth Inclusion Service
- NEET Prevention Project

The table provided Members with a description of the future service area and the proposed budget for the service.

Members' attention was drawn to information on proposed provision for 9-12 year olds; to be provided by the third sector; with LCC Youth Service to focus on 12 -17 year olds. Members noted the demand for youth service in this particular age bracket.

Members were informed that more detailed information could be provided at ward Member briefings.

Members comments on the key issues highlighted included:

- The quality of the service delivered to combat anti-social behaviour
- Although there was some good provision, there was a gap in joined up service provision and specifically publicising events within the Community
- The population data contained in the report was not a true reflection for each ward.

One Member suggested that a partnership meeting with local Academies should be arranged to encourage provision and accommodate youth activities on an evening/weekend.

Inspector Towers, West Yorkshire Police, summarised some of the recent events and reiterated the importance of publicising events; suggesting work around newsletters and webpages (social media 30k followers) is followed up.

RESOLVED-

- A. To note the contents of the report and information provided.
- B. To request that at the point of formal consultation, the Youth Service liaise with the Communities Team to ensure local Ward Members provide feedback relevant to their wards.

45 Area Update Report - December 2018

The report of the Inner East Area Leader provided Members with an update on the recent successes, current challenges and on-going pieces of work within the area.

Preet Matharu, Localities Officer, provided the Committee with updates on community events and local projects that had taken place in the Inner East area since the last meeting.

RESOLVED – To:

- A. Note the contents of the report
- B. Approve the updated terms of reference for the Inner East Environmental Sub-group
- C. Note the changes to Christmas bin collections, as set out in Appendix 2
- D. Note the Public Health Locality Update as set out in Appendix 3

46 Finance Report - December 2018

The report of the Inner East Area Leader provided Members with an update on the 2018/19 wellbeing budget including details of any new projects for

Draft minutes to be approved at the meeting
to be held on Wednesday, 20th March, 2019

consideration and to inform the Committee of decisions taken by delegated authority since the last Community Committee meeting.

Members were in receipt of an amended version of Appendix B, Youth Activity Fund, which amended the technical formatting issues.

RESOLVED - To:

- A. Note the Wellbeing spend to date and current balances for the 2018/19 financial year (Appendix 1).
- B. Note the Youth Activity Fund to date and current balances for the 2018/19 financial year (Appendix 2).
- C. Note new Wellbeing application that have been received since the date of the last community committee meeting.
- D. Note the decisions taken on funding applications by delegated authority, in line with the agreed minimum 'conditions'.

47 Community Comment

The Chair noted the opportunity for members of the public to give feedback and/or queries on the reports presented during the formal part of the Community Committee meeting, the intention being that the written response would be provided within 14 days. No comments were raised.

48 Date and Time of next meeting

RESOLVED – To note the date and time of the next meeting as Wednesday 20th March 2019.



Report of the City Solicitor

**Report to: Inner East Community Committee
(Burmantofts and Richmond Hill, Gipton and Harehills & Killingbeck and Seacroft)**

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 20th March 2019

For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold 4 meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule 4 Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of 4 Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - **19th June 2019 at 6pm**
 - **25th September 2019 at 6pm**
 - **11th December 2019 at 5:30pm**
 - **18th March 2019 at 6pm**

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Wednesday at 6pm and once at 5:30pm. The proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2019/20, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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Report of: Leeds Anti-Social Behaviour Team

Report to: Inner East Community Committee

Report author: Claire Smith, 0113 3786428

Date: 20th March 2019

To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Inner East Community Committee with an update on Leeds Anti-Social Behaviour Team Review.

Main issues

2. The attached report is provided at the request of the chair of Inner East Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

Overview

- a) In order to ensure the long-term sustainability of LASBT, the team has been consulting on the how it can redesign aspects of the service to better respond to the challenges it faces.
- b) The consultation has highlighted that current levels of demand are unsustainable and that an increasing number of individuals interacting with the service – both perpetrators and victims – have very complex needs and vulnerabilities.
- c) The consultation identified a need to:
 - a. Revise processes to ensure decision making is based on an effective triage system
 - b. Embed the identification and assessment of risk in procedures from the first point of contact.
 - c. Extend and strengthen partnership working.
- d) Redesigning some of the ways in which LASBT operates offers the opportunity to complement wider LCC ambitions around the Inclusive Growth Strategy, and will also reflect the priorities of both the Safer Leeds Community Safety Strategy and the Best Council Plan.

1. Background information

1.1 Development of Leeds Anti-Social Behaviour Team (LASBT)

- 1.1.1 In October 2009 the Home Secretary, Rt. Hon. Alan Johnson MP announced a package of practical measures to improve the collective response to ASB. This followed an incident elsewhere in the country where a subsequent report criticised the failures of both the local council and the police to share information and respond appropriately.
- 1.1.2 In January 2010 it was agreed that a comprehensive review would take place in Leeds of the local partner agency protocols and processes used to respond to, and tackle, Anti-Social Behaviour. This was completed using the nationally recognised QUEST methodology and under the guidance of a governance board representing senior leaders of partner agencies.
- 1.1.3 As a result of the recommendations of that review, a multi-agency unit – Leeds Anti-Social Behaviour Team (LASBT) – was established to deliver a specialist ASB service through locally based teams. Uniform service standards were also introduced to ensure consistency of delivery across all teams.
- 1.1.4 Due to the success of the team, the domestic noise and out-of-hours noise nuisance team was transferred and integrated into LASBT in 2012.

1.2 Current Provision

- 1.2.1 LASBT is part of Safer Leeds. It includes officers from Leeds City Council, West Yorkshire Police, Housing Leeds, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services, Youth Offending, and Victim Support.
- 1.2.2 There are currently three operational teams covering the South and City Centre, East North East, and West North West areas of Leeds. The team are supported by a performance and information team based at Merrion House.
- 1.2.3 The out-of-hours noise nuisance team is co-located within the LeedsWatch Service.

1.3 Defining Anti-Social Behaviour

- 1.3.1 LASBT was designed to deal with behaviour that cannot be reasonably resolved through tenancy management or mediation. This includes (but is not limited to) those listed below:-
 - **Harm to individuals**
Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - **Harm directed at communities**
Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - **Environmental harm**
Graffiti and vandalism/damage to public property.
- 1.3.2 The Anti-social behaviour, Crime and Policing Act 2014 uses two definitions of ASB depending upon whether the ASB is related to a housing function.
- 1.3.3 In relation to housing, LASBT works across all tenures. Where anti-social behaviour has occurred in a housing context, LASBT will consider whether the conduct is capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises or whether the conduct is capable of causing housing-related nuisance or annoyance to any person.
- 1.3.4 Where anti-social behaviour occurs in a non-housing related context the test will be as to whether the behaviour has caused, or is likely to cause, harassment, alarm or distress to any person.

1.4 Why is a review needed?

- 1.4.1 The nature of the issues facing LASBT has evolved since the service was established. There has been increased demand for the service, which is responding to a far greater number of complex cases and high risk incidents.
- 1.4.2 The volume of incoming referrals relating to noise nuisance, in particular, is significantly limiting the team's ability to deliver much needed work around prevention, intervention and community empowerment.
- 1.4.3 The breadth of issues being referred has also increased. The interpretation of many people outside of the service of what constitutes 'anti-social behaviour' has expanded, with ASB becoming a 'catch all' for activity ranging from minor instances of noise nuisance to serious criminal activity.

- 1.4.4 Furthermore, an increasing number of those interacting with the service – both victims and perpetrators - are displaying complex support needs and vulnerabilities. Those support needs often require specialist interventions, which LASBT is not best placed to deliver.
- 1.4.5 Organisations including Shelter have demonstrated that ASB is often prevalent where there are wider risk factors such as living in a disadvantaged neighbourhood and/or poor housing, or in a family where there is conflict, social exclusion or poverty.
- 1.4.6 With this in mind, redefining the way in which LASBT operates offers the potential to complement wider ambitions around the Council's inclusive growth strategy, especially in the context of support for priority neighbourhoods and also work within children's services and adult social care to support vulnerable families.

2. Main issues

- 2.1 The consultation process to date has underlined the strengths of the **multi-agency approach** to tackling ASB in Leeds, highlighting the positive impact of the service on communities and the value of the knowledge and skills of staff.
- 2.2 The consultation has reinforced the fact that anti-social behaviour cannot be tackled or prevented in isolation by one agency. In order to address the causes of ASB, a joined up, partnership approach is required. This will involve LCC colleagues in areas such as mental health, adult social care, children's services and housing, as well as external partners and residents.
- 2.3 Decision making should be based upon a thorough assessment of the severity of incoming cases. It is intended that **a triage system** is introduced to manage this process, and that the **identification and assessment of risk is embedded** within the system from the first point of contact.
- 2.4 It is recognised that the proposed programme of change within LASBT must be underpinned by **staff training** to ensure officers are confident using all tools available to them, and to empower them to provide robust advice, deliver successful early intervention and, where necessary, to challenge customer expectations.
- 2.5 It is recommended, following feedback during the consultation process, that a programme of **regular training** about the role of LASBT is also introduced for LCC colleagues in other services and for partners such as the Neighbourhood Policing Teams.

2.6 Areas for Priority Action

- 2.6.1 Triage of referrals:** it is recommended that the service designs and implements a triage system for all incoming referrals so that cases can be appropriately prioritised.
- 2.6.2 That system should be based on clear Terms of Reference, which support the priorities of the Safer Leeds Community Safety Strategy. It should be supported by a revised system of performance monitoring.
- 2.6.3 The identification and assessment of vulnerabilities must be embedded in that process from the first point of contact with service users. This will require scripts to be revised and regular training to be provided for both LASBT officers and officers in the contact centre.
- 2.6.4 Where cases are assessed as not being ASB cases but a support need is identified customers will be signposted to appropriate, alternative services. For complex cases it may be appropriate to refer the case for consideration by a community MARAC.
- 2.6.5 It is crucial that strong partnerships are in place to enable officers to access support from colleagues in services such as mental health, youth offending, children's services adult social care and housing, as well as partners such as West Yorkshire Police.
- 2.6.6 Community MARACs:** For complex and persistent cases it is recommended that the service establishes the use of community MARACs. This will promote early resolution of cases, joint decision making and more effective problem solving. This will enable officers to assess and manage risk more effectively for both perpetrators and victims.
- 2.6.7 Mediation:** Early intervention has the potential to resolve more ASB cases before they escalate and become increasingly entrenched. Not only could this deliver improved outcomes for the individuals involved it also has the potential to reduce costly demands on public services created through having to resolve more complex cases if they escalate.
- 2.6.8 It is recommended that a mediation service is commissioned which has the flexibility to work in various localities and at times which suit the needs of those residents involved.
- 2.6.9 Noise:** Over 60% of incoming referrals relate to noise nuisance. The existing resources cannot meet the demand and expectation of the service. The provision therefore needs to be revised, joining up day time and out-of-hours services more effectively and ideally delivering increasingly flexible coverage.
- 2.6.10 The use of technology – such as apps to record and report noise nuisance - should be explored.
- 2.6.11 In addition, a communication plan should be put in place to ensure that customers understand what actions they can take themselves.
- 2.6.12 Communication:** External communications need to be revised to provide clear advice to those seeking to use the service, particularly in the case of out-of-hours noise nuisance.
- 2.6.13 In order to manage customer expectations information about details such as anticipated response times should be accessible and, with the introduction of a triage system, customers should receive accurate information about how their case will be taken forward.
- 2.6.14 Officers need to be empowered to challenge unrealistic expectations and to set out, if necessary, the limitations of tools available to them in some circumstances.
- 2.6.15 The consultation process has highlighted a gap in terms of social media presence. Advice is being sought from the communications team as to options available.
- 2.6.16 Location of the West Team:** Currently officers based in the west of Leeds are in accommodation that does not fully meet the needs of the service. Work is on-going to identify a suitable alternative base, ideally co-located with other services in the same area of

the city. Consultation with Trade Union representatives is taking place in relation to this proposal.

2.6.17 **ASB Strategy:** It is proposed that an Anti-Social Behaviour Strategy is developed for the city which sets out a strategic framework for activity moving forward. It is intended that this should be focused around the themes of prevention, intervention, enforcement, community empowerment and integrated intelligence.

2.6.18 This will inform the future allocation of capacity and resources and ensure that activity is reflective of the ambitions set out in both the Safer Leeds Community Safety Strategy and the Best Council Plan.

2.7 Consultation and engagement

2.7.1 A wide range of consultation events have taken place with staff, elected members and partners. This has included a multi-agency OBA session and a series of staff workshops.

2.7.2 Work has been undertaken with West Yorkshire Police Independent Advisory Board and residents have been consulted via TARA. Additional consultation is due to take place via the citizen's panel.

2.7.3 An initial workshop took place with members of the Environment, Housing and Communities Scrutiny Board in December 2018 ahead of a formal meeting on 25 February 2019. Community Safety Champions were consulted in January 2019. Consultation with Community Committee Chairs is ongoing.

2.7.4 The Executive Board member for Communities has been engaged throughout the process.

2.7.5 In addition the LASBT review steering group, which is chaired by the Chief Officer for Safer Leeds, includes officers from a range of services including Adult Social Care, Children's Services, Communities and Housing. Two elected members also sit on the board, along with a Trade Union representative and colleagues from partner organisations such as Victim Support, West Yorkshire Police and the West Yorkshire Fire and Rescue Service.

2.8 Resources and value for money

2.8.1 The aim of this review is to change the way LASBT operates in order to maximise the value derived from existing resources.

2.8.2 The ambition is to enable officers to work with communities, and to make better use of early intervention tools, thereby reducing demand on public services and the associated cost of dealing with complex cases that have escalated.

3. Next Steps

3.1 Under the direction of the Chief Officer for Safer Leeds, officers will continue to redesign the current LASBT provision with a view to implementation of a final scheme after consideration by the Executive Board in June.

3.2 The LASBT Review steering group will continue to meet in order to bring partners together to shape the programme as it develops.

Figure 1: Current Structure

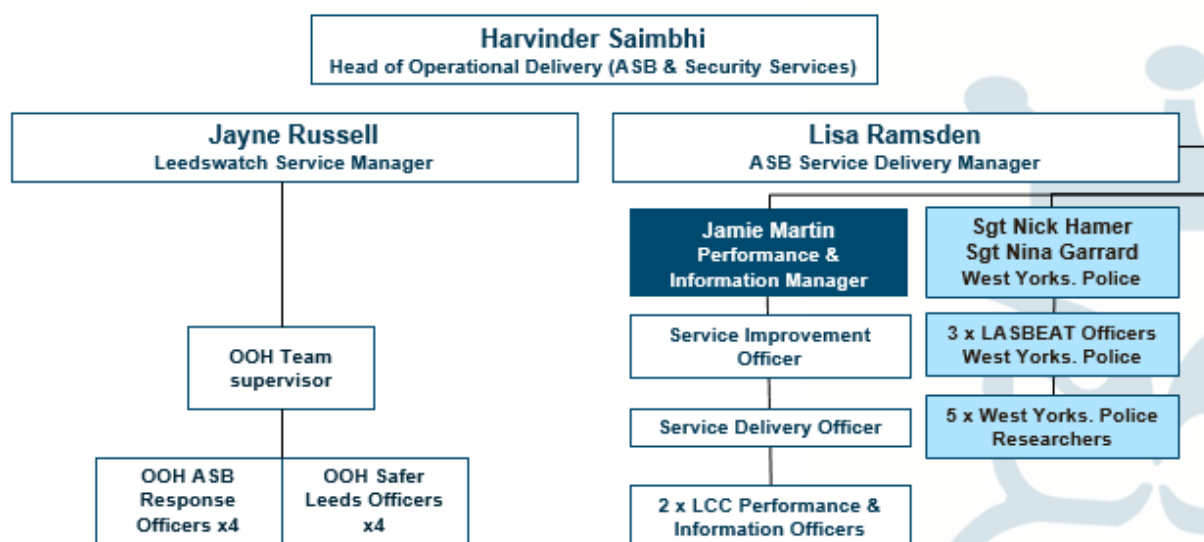
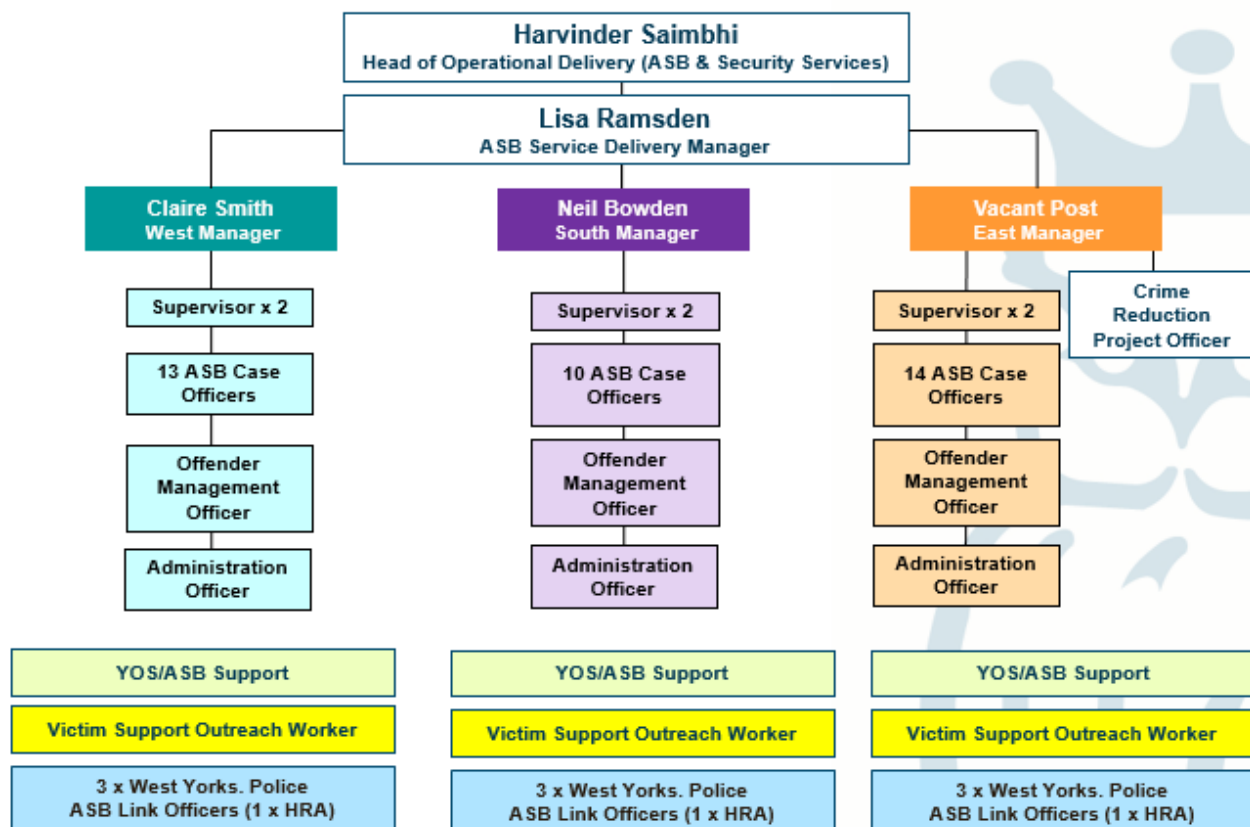
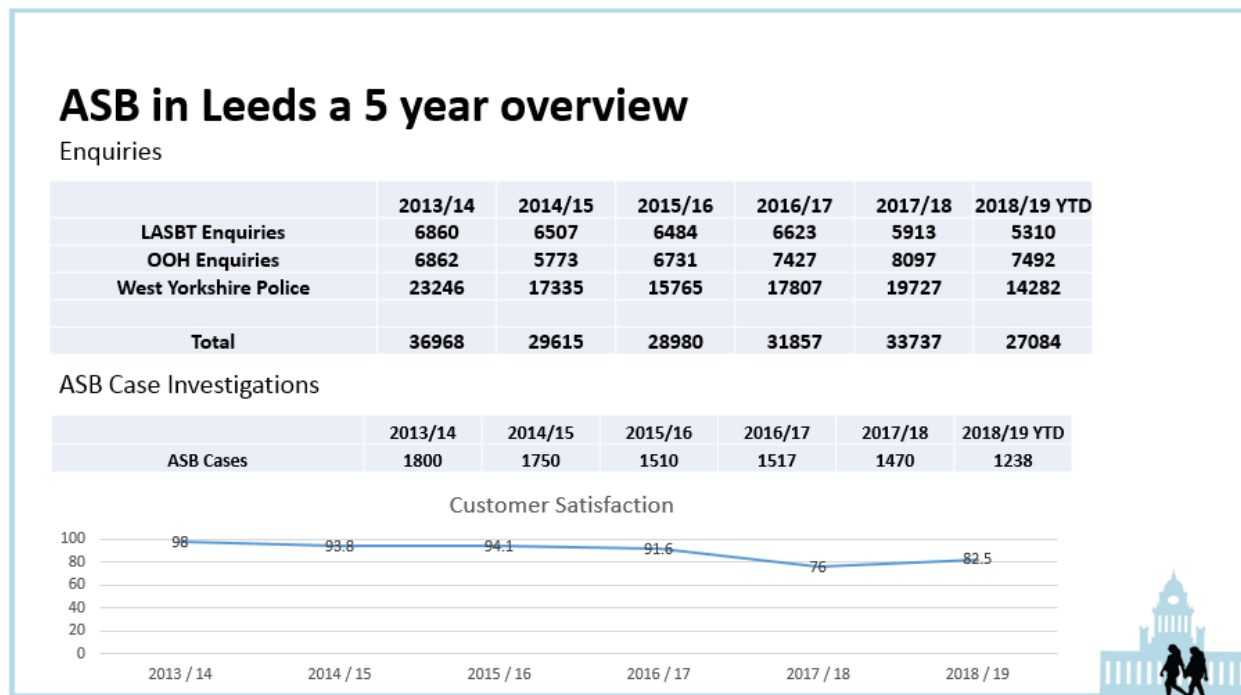


Figure 2: ASB in Leeds





Report of: Area Leader; Communities Team

Report to: Inner East Community Committee

Report author: Clare Wiggins; Localities Programme Manager, Communities Team

Date: 20th March 2019

To note

Inner East Target Ward Update

Purpose of report

1. Executive Board approved a new model for Locality Working in November 2017. This report highlights recent progress, emerging issues and areas for further development in relation to Target Ward and the Priority Neighbourhoods across all Inner East wards.

Main issues

2. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had 16 neighbourhoods categorised as being in the most deprived 1% nationally. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city. Within Inner East, these include Boggart Hill (Seacroft), Cliftons & Nowells (Burmantofts / Harehills) and Lincoln Green.
3. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. These include Burmantofts and Richmond Hill, Gipton and Harehills and Killingbeck and Seacroft in Inner East.
4. The approach in these wards focuses on working with ward members and local partners to agree partnership priorities, improve how partners communicate, coordinate and integrate activity. The approach uses the Indices of Multiple Deprivation to identify the most disadvantaged neighbourhoods. This work is less intense than the priority neighbourhood programme but includes targeted interventions, community engagement activity and supporting better local leadership. Over time the ambition is to increase community resilience and build stronger service and community connectivity so that residents do more for themselves and for others.

5. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked to increase community involvement and participation, develop local action plans, and build collaborative projects around key community issues. Examples of early success stories include: reductions by almost 70% in anti-social behaviour for neighbourhoods and increasing community engagement in areas where community contact has traditionally been poor. This is resulting in greater reach into isolated communities and increasing access to support services.
6. Significant neighbourhood improvement work has continued to take place in Target Wards within Inner East under the re-focused locality working arrangements. Appendices 1, 2 and 3 set out details of progress across Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft wards, including highlights of work across the priority neighbourhoods of Boggart Hill, Cliftons & Nowells and Lincoln Green.
7. Further details on the strategic response to the neighbourhood improvement challenge within target wards and particularly priority neighbourhoods are included within a recent report to Executive Board: 'Locality Working and Priority Neighbourhood Update'; 19th February 2019. This includes details on progress in all 12 target wards and six priority wards across the city. It also includes reference to:
 - the helpful role of Environment, Housing and Communities Scrutiny Board
 - opportunities for strategic engagement across the Council and with partners to inform and focus capacity, resources and investment
 - strategic leadership within the Council and through city-wide boards to ensure the Leeds Inclusive Growth Strategy, Health & Well-being Strategy and Best Council Plan are implemented effectively to tackle poverty and inequality in Leeds
 - the role, assets and potential of 'anchor organisations' such as the NHS as a major employer, procurer of services, and landowner
 - alignment of strategic infrastructure investment opportunities
 - Council departments and teams exploring opportunities to work differently and trial new approaches in the priority neighbourhoods, for example:
 - Active Leeds targeting their active lifestyles programmes and work with Sport England to hopefully access additional funding
 - Employment & Skills working hard to engage with local communities to increase take up of learning, skills and employment opportunities
 - Adults and Health targeting public health resources and support for Asset Based Community Development projects to priority neighbourhoods
 - Housing Leeds prioritising repairs and investment in the poorest neighbourhoods, reducing fuel poverty and working with Core Teams to develop resident welcome packs and improve Annual Home Visit quality
8. The Neighbourhood Improvement Board and the Environment, Housing and Communities Scrutiny Board have requested that the Council work with partners to develop a robust set of performance measures to track the progress of the priority neighbourhoods. This is being prioritised to measure progress in year 2 of the programme.
9. Leeds has worked with Third Sector partners to develop a framework for 'Thriving Neighbourhoods'. This is a tool co-produced by a range of partners and communities and led by Voluntary Action Leeds which identifies the common characteristics of a thriving neighbourhood and recommends measures to define the current position and progress of a neighbourhood. It would be helpful to develop this approach in priority neighbourhoods enabling a baseline to be set retrospectively and allowing future

progress to be monitored. This would require Council services to collaborate with partners on data sharing and to agree to track data at a lower spatial geography. Whilst it is recognised that a range of factors influence neighbourhoods, having a useful local data set will help to focus activity on those factors which make the biggest difference and where partners feel they can drive improvement faster as a result of collaborative working.

Corporate considerations

Equality and diversity / cohesion and integration

10. Addressing poverty and inequality is an integral part of the proposals for a new place based early intervention approach to locality working. Work undertaken to develop these proposals identified evidence of disproportionate outcomes, which we are seeking to challenge and change. An Equality Impact Assessment was completed as part of the design and development work. Due regard to equality has been and continues to be considered for all aspects of the work programme / projects.

Council policies and city priorities

11. The role of Community Committees is already part of the council's constitutional arrangements. The Best Council Plan clearly articulates the ambitions for Leeds to be a compassionate city with a strong economy that tackles poverty and addresses inequalities. Its 2017/18 priorities include a priority for Resilient Communities that incorporates the need to develop strong cohesive communities, raising aspirations and reducing financial hardship. The December 2018/19 refresh report to the Executive Board has tackling poverty and inequality as a cross cutting theme.
12. The work articulated in this report is in line with the aspirations and ambitions of the Council's Stronger Communities Benefiting from a Strong Economy breakthrough programme launched in June 2017.

Resources and value for money

13. The work articulated in this report makes best use of existing resources already working in neighbourhoods and seeks to do things differently by working alongside residents to shape their neighbourhoods and inform service re-design to tackle poverty and reduce inequality. The work further seeks to reduce demand on public services and therefore cost in the priority neighbourhoods.

Legal implications, access to information and call in

14. The city's existing neighbourhood improvement architecture has been re-shaped and a citywide neighbourhood improvement board led by the Executive Member for Communities will hold the responsibility for these developments and oversight for the programmes of work that they will require. Local ward members will be instrumental in both the local arrangements and the citywide Board.
15. There are no exempt items so there are no access to information issues. There are no legal implications for the work articulated in this report

Risk management

16. The council has been discussing a need to radically change the way we work in localities for some time now. Pressures in some of our most challenged and deprived neighbourhoods are now greater than ever due to a range of factors. If we do not now try something radically different, it is expected that we will continue to see a deterioration in our most challenged neighbourhoods, and a worsening of these neighbourhoods nationally in future IMD analyses. Moreover, we will not deliver against our key aim of tackling poverty and inequality and delivering on our ambition to be a compassionate city.
17. It would be simplistic to assume that priority neighbourhoods could be supported by redirecting resources from communities and neighbourhoods which are largely self-sustaining and thriving. The reality is that resources in many front-line operations have already been deployed on a needs led basis with limited capacity from simply shifting where staff work to another area. The agility of organisations to respond in the context of broader economic changes could challenge the pace of improvement. An investment-led approach is needed alongside more joined up working across services.

Conclusions

18. The Communities Team will continue to work with ward members, partners and communities to deliver neighbourhood improvements within Inner East target wards and priority neighbourhoods. The Core Teams will continue to develop sustainable programmes of local activity and are identifying areas where greater strategic involvement is required. The quality of performance management data at this lower spatial level will also be developed to enable Core Teams to target areas of underperformance and improve the monitoring of the impact of activities.
19. City-wide leadership, governance and management is delivered through the Neighbourhood Improvement Board and Strategic Delivery Team. These will ensure that senior leaders visit, discuss and listen to the challenges and progress of the Core Teams directing the Strategic Delivery Team to focus on strategic programmes of work that promote place shaping and integration. Work will continue with Scrutiny Boards and partners to improve the performance management information for the programme and to ensure that all Scrutiny Boards are informed, engaged, and have the opportunity to ensure oversight of the contribution of the council's resources in respect of locality working and make recommendations for any improvements.

Recommendations

1. To note the contents of this report in the context of the February 2019 Executive Board report detailed below.

Background information:

Executive Board Report; 'Locality Working and Priority Neighbourhood Update'; 19th February 2019

Target Ward Update - Burmantofts & Richmond Hill

Burmantofts & Richmond Hill Neighbourhood Improvement Partnership (NIP)

The NIP is a collective of council services, third sector partners and the ward members who work together towards an agreed set of priorities to bring improvements within the ward. At its meeting in November, the NIP agreed a set of themes and a number of priorities on which to focus co-produced programmes of work. Early opportunities from this first meeting focused around the theme of communication, with an agreement to undertake some service mapping with the aim of co-producing a service directory to be shared with partners and residents. The intention is to improve awareness of services operating in the area and local activities to help forge greater connectivity between those services and improve local arrangements and engagement.

A further meeting of the NIP took place on 14th February which focused on the poverty theme. Conversations centred on the impact of Universal Credit, personal debt, mental health and the reliance on Food Banks. Outcomes from the session included a realisation of the importance of I.T. assets and a willingness to make those available for advice and support sessions to take place in so that they are close for claimants to travel to and the need to strengthen and enhance the ward's food distribution offer. The partnership agreed that the focus theme for the next meeting would be mental health.

Enhancing local youth offer

Since the summer, work has taken place with youth providers to map youth work in areas where antisocial behaviour issues have been reported. This piece of work has resulted in LCC Youth Services re-organising their provision in the ward, putting provision in place for the Bellbrookes and Cross Green as well as plans to move their mobile provision in East End Park into Richmond Hill Academy. This provision is set to start after the Easter half term school holidays. Where possible, youth provision is being linked into other provision in the area to enhance it. Officers have worked closely with external youth providers and the ward members to explore areas where further provision can be funded through Wellbeing and placed into areas of need.

Further strategic work to address antisocial behaviour has also taken place specifically in the Bellbrookes and East End Park. In the Bellbrookes, the Communities Team have worked with the housing charity Canopy to engage with local families to communicate key community messages, culminating in a multi-agency action day in the summer, which included a community clean-up. The council's antisocial behaviour team (LASBT) have also undertaken follow-up door-knocking exercises in the area. CCTV options are also being looked at following several incidents of vandalism at St Cyprian's Church. In response to reports of antisocial behaviour in East End Park over the summer, the Neighbourhood Response Team comprising of the Police and LASBT officers undertook a piece of engagement work there for a four week period. The exercise built closer

relationships within the community and resulted in some positive actions including assisting with getting a resident affected by antisocial behaviour re-housed.

Motorbike action plan

In response to regular reports of the antisocial use of motorcycles across the ward, the Communities Team have worked closely with the Neighbourhood Policing Team (NPT), council departments and third sector partners to explore options around how to tackle the issue. An action plan is being drawn up which will focus on several different approaches, including enforcement, intelligence gathering, promotion of reporting, physical barriers in 'hot-spot' areas and education within schools. There is also the potential to develop options around diversionary youth work in communities where the problem is most prominent.

Food provision

The Communities Team is engaging with partners from the NIP who are involved in food provision to enhance the local food provision offer. Indications from within the community point to an increasing demand for this type of service, and this has been recognised by other third sector organisations who keen to help. This piece of work will look to coordinate activity better between partners, to create opportunities for cross referrals and to establish new food provision in the ward to meet the growing need.

Environment

The Cleaner Neighbourhoods Team have undertaken focussed enforcement activity on residential properties and local businesses in Lincoln Green, the Clifton's and Nowells and the Bellbrookes with positive results in terms of high levels of compliance (up to 90% in some cases) and noticeably cleaner and tidier communities. Duty of care visits are continuing to take place across the ward, including at Lincoln Green and Osmondthorpe Lane and the team are also undertaking proactive approaches to graffiti removal and fly tipping enforcement, in one example utilising evidence captured by a CCTV camera funded by the Community Committee.

Third Sector support

Support has also continued for third-sector led activity across the ward. Planning work has begun for the annual summer events Lark in the Park and Burmantofts Gala. These large events are planned and delivered through strong partnerships underpinned by the Communities Team. The Communities Team have also worked to support St Hilda's church and recently-formed charity Cross Green Growing Together in the Cross Green area to help grow their community role in the area.

Priority Neighbourhood update: Lincoln Green and the Cliftons and Nowells

ABCD in the Priority Neighbourhoods

Asset Based Community Development (ABCD) begins by finding out what the people living in a community care enough about to work on together to change, develop and/or sustain. It recognises and celebrates the uniqueness of neighbourhoods and the interdependencies of communities. Key to the approach is finding and recognising the assets of an area; these can be anything that can be used to benefit the local community. The assumption is that, given the tools and the

opportunity, small groups of local residents can change the things that they believe need changing in their community better than anyone else.

Lincoln Green and the Cliftons and Nowells have received funding from Adult Social Care to run an ABCD project for 12 months. Touchstone and Learning Partnerships will each employ a part time Community Builder who will identify and connect local residents together around their ideas for change. This approach will directly link with the Core Team (s) increasing the active involvement of the community in the neighbourhood improvement agenda.

Lincoln Green

Leeds Teaching Hospital Trust

Leeds Teaching Hospital Trust (LTHT) have committed to connecting to the Core Team work as part of their “Anchor” institution role. They have indicated strong support for the priority 1% approach and have agreed to test out new ways of working in a smaller geography which they hope will better connect the Hospital to the nearby community. Plans include developing an employability programme between LTHT and the Core Team to help resident’s access work, voluntary work to support a focus on increasing MMR immunisation rates and also the potential to support local work around enhancing learning in the community with potential mentoring schemes.

Cliftons and Nowells

Hate Crime and ASB

The Nowells area has seen a significant amount of hate crime that reached crisis point in the late spring of 2017. The work of the Core Team increased the confidence to report and the team quickly organised a series of community conversations through door knocking activity. As a consequence of language barriers, MAP (Migrant Access Project) volunteers supported local practitioners and agencies to talk to as many residents as possible. This helped to build community confidence and provided further evidence about perpetrators and victims of hate crime. In addition, a number of families received increased targeted support to address their complex circumstances and challenges. This included both victims of crime and children, young people and families with offending behaviour.

The Core Team developed a targeted work programme to enhance community activity and youth provision in the area, and LEODIS were deployed with other local partners to address hate crime and ASB activity. The local Children’s Centre was opened up in the evenings and additional youth provision was developed including a package of support through Active Leeds, Youth Service, YIP, Leeds United and Dance Action Zone Leeds. Up to 30 local young people are now regularly attending activities, a number of the young people have previously been perpetrators of hate crime. Community enforcement was strengthened by the introduction of an ASB PSPO and targeted environmental works. The Core Team also worked with the Communities and Environment Directorate to submit a project for funding as part of a Home Office bid led by the Office of the Police and Crime Commissioner. The bid was successful and as part of this West Yorkshire wide programme, £45k will be allocated to developing a community-led children and families hub project in the Nowells.

As a result of this targeted programme of work the crisis was significantly reduced and work can now take place to develop community confidence and increase community activity. During this period of intensive work, recorded crime decreased by 70% from May to September 2018 and the number of reported police incidents reduced by 70% between May and September 2018. This is an overall reduction on the same period in the previous year. Leodis reported that the Core Team arrangements improved the effectiveness of the Leodis role and contributed to the development of a more sustainable improvement programme.

Targeted Ward Programme- Gipton & Harehills

Gipton & Harehills is a Ward that suffers from significant levels of deprivation.

The challenges – above average levels of crime, environmental blight, unemployment/low paid employment, low educational attainment, language & skills deficits and poor health outcomes - have been the subject of intensive neighbourhood improvement activity for a number of years. This improvement programme has been co-designed and led by Gipton & Harehills Ward Members and Leeds City Council

Despite the complexity of the challenges, the strides made by local Elected Members, the wider council, partners and residents has resulted in some significant gains. These are highlighted in the following paragraphs.

Main issues

1. It should be noted that the activity highlighted has been delivered via a number of mechanisms but at its heart has been a collaborative approach nurtured and sustained via the Harehills Neighbourhood Improvement Partnership (NIP) and also via the refreshed Gipton Neighbourhood Improvement Partnership (NIP). Given the volume of activity taking of place, this paper attempts to highlight progress by theme.

Engagement:

2. Gipton & Harehills is a dynamic and diverse Ward (approximately 65% of the resident population is BAME in Harehills; 35% BAME in Gipton) whose population has displayed continued resilience despite some acute challenges. Building relationships with residents in both Gipton & Harehills to better understand their experiences has been an obsession of both NIPs and has helped target resources from a range of council and partner services in a climate of diminishing budgets.

Events, campaigns and resident involvement

- Harehills Festival – Now in its fourth year, the festival is Harehills' showcase event that sees hundreds of local residents visit Banstead Park for an afternoon of fun and interaction with local services.
- The much loved and long-established Gipton Gala took place on 15th July on King George's Sports Field, Fearnville.
- Gipton and Harehills Fun Day – In its 2nd year, this event is funded by Gipton & Harehills Ward Members and takes place in Harehills Park with a remit of engaging families.
- Gipton Conversation dinner took place on 7th November 2018 at the Church of the Epiphany. This event was used as a way to engage both residents and partners in a priority setting exercise to set a new direction for the refreshed Gipton Neighbourhood Improvement Partnership.
- Two Gipton Fun Days took place at the Church of the Epiphany in July and August 2018.
- Neighbourhood Vision meetings – To date, there have been four public meetings that have provided Harehills residents with the opportunity to interact with local councillors and a range of council and statutory services to discuss their aspirations and concerns for the area.
- Resident support – A relationship has been nurtured with a dedicated group of Harehills residents over the last three years which has seen Harehills in Bloom come to fruition. Harehills in Bloom undertake community planting and look to take ownership of the area's limited greenspaces (including working with the Compton Centre and the council's Parks & Countryside service). Ashton Park is their latest focus.
- Keep Harehills Tidy – This flagship project in Harehills saw the Senior Localities Officer for Harehills build up a brand and resident movement around making Harehills a cleaner place to live and work. Work strands included community clean-ups, resident education,

marketing and engagement as well as a far reaching social media presence. The KHT campaign is now under the stewardship of the council's Cleaner Neighbourhoods Team and is monitored via the Inner East Community Committee Environmental Sub Group.

- Harehills Community Watch – There are established links with key members of the influential Harehills Community Watch Facebook page. Those residents who are part of Keep Harehills Tidy, Harehills in Bloom or the vision meetings help moderate the page and convey some of the challenges the council and partners face in delivering a change programme in Harehills.
- 16 Days of Action/White Ribbon Campaign – The Communities Team and partners co-ordinate local activity relating to both of these campaigns against domestic violence and abuse, which has seen sponsored walks as well as slots on Radio Asian Fever and a host of other more localised activity across the Gipton & Harehills ward.

Partnership Working

- Harehills Neighbourhood Improvement Partnership – This partnership network has been running in Harehills for three years and has been pivotal in building relationships in Harehills across all sectors as well as surfacing some of the major strategic issues facing the community (see policy). Despite running for a number of years the partnership still attracts 20-25 regular partners, with an e-network of over 50 partners.
- In partnership with Housing Leeds, the Gipton Neighbourhood Improvement Partnership has recently been refreshed and is focused on developing a new partnership work programme focusing on increasing resident engagement and improving community venues.
- Eastern European Sub Group – The Eastern European Sub Group has sought to look at issues and opportunities relating to recent migration trends in East Leeds. Gipton & Harehills has been the beneficiary of this work including some innovative sign posting videos (translated in a range of languages) relating to local services.

Policy

3. The work of the neighbourhood improvement partnership has helped the Council and partners better understand the complex issues presented by the Gipton & Harehills Ward. Despite the high volume of local neighbourhood improvement activity, some challenges have required new policies being implemented by Leeds City Council. Highlighted below are three such policy initiatives that have come on-stream in the last 18 months:
 - Public Space Protection Order (PSPO) – Now in force in Harehills after going through a lengthy legal process, the PSPO grants powers to create an 'exclusion zone' along the Harehills corridor that stipulates bins be removed from public highways at key times and public drinking is restricted. Fines can be issued if the conditions are not complied with.
 - Cumulative Impact Policy (CIP) – Approved by Full Council in November, the Harehills CIP enhances the powers granted to the authority to refuse applications for off-licences and late night take-aways in an area already saturated with both. The emphasis is now on the applicant to make a case for an approval rather than the panel to make case to decline a licence application. Despite being in its infancy, the CIP has already started to yield results with a recent alcohol licence extension application being rejected by the council's Licensing Sub Committee on 15th January 2019. The hearing heard compelling evidence from Ward Members, council officers, West Yorkshire Police officers and residents as to why the application for a 24 hour alcohol license wasn't appropriate on Harehills Road.
 - Selective Licensing – A consultation concluded in October 2018 that will provide evidence to executive board for a case for Selective Licensing in Harehills. Selective Licensing could effectively semi-regulate the housing market in Harehills by making landlords comply with some standard of living conditions for their tenants. Failure to pay for a licence or comply with its conditions would lead to financial penalties. A business case for Selective Licensing will be presented to the council's executive board in spring 2019.

Children & Young People

4. Gipton & Harehills is a Ward that has one of the highest (nearly 27% of the population is 14 and under) and most visible populations of children and young people in Leeds. Engaging children and young people in positive activity is a key focus for the Neighbourhood Improvement Partnership.
 - Over £44,000 was committed to provision for children and young people in Gipton and Harehills Ward for 2018/19. A recent commissioning round funded approximately 18 projects; a record for this Ward.
 - Youth Cohesion Group – This grouping continues to meet and drive forward local priorities. The group also plays a vital role in building relationships between Gipton & Harehills' thriving youth sector, a recent example being local youth organisations supporting the Inner East Community Committee Youth Summit event.
 - Compton Centre – Thanks in part to the NIP, there is now youth provision and activities are taking place at the Compton Centre Hub including sports activities and youth work sessions. A new children's playground was also installed in September 2018, funded by Gipton and Harehills Ward Members.
 - Bonfire Night "deep dive" – An innovative piece of work was undertaken by the Senior Localities Officer and colleagues to look at a cohort of perpetrators from the bonfire night period ASB incidents and investigate why they were engaging in this behaviour. This has help inform the annual programme of diversionary activities for young people taking place over the bonfire night/Halloween period.

Place

5. Harehills is a densely-packed urban area that consists of a significant volume of private-rented housing stock in the form of terrace houses. The limited number of quality greenspaces and the need to improve the public realm has been identified as an area of focus for the Harehills NIP and Ward Members.
 - Town and District Centre (TDC) 2 improvements – This scheme saw highways improvements made to Harehills Lane and local public realm improvements such as hanging baskets, improved street signage and innovative art works installed from East Street Arts including the Hare of Harehills (now located in the Compton Centre) and the 'H' sculpture situation on Harehills Lane (opposite Morrisons supermarket).
 - Banstead Park - £25,000 has been approved to spend on Banstead Park. A consultation exercise carried out by the Communities Team and the Parks & Countryside Service ascertained resident's views on what they would like to see in the greenspace.
 - Ashton Park – The Parks & Countryside Service alongside Harehills in Bloom are to formulating some proposals to improve to the park, which is in need of an uplift. There is also an action plan in play to address some of the ASB challenges that exist around the park site.

Crime & Anti-Social Behaviour

6. Gipton & Harehills is a Ward that continues to face challenges in the form of crime and anti-social behaviour. Despite the pressure on resources, the council and partners continue to work together on a range of innovations to help residents feel safer in their neighbourhood.
 - Halloween/Bonfire period – In response to a significant spike in ASB around this period a multi-agency response has been in place in Harehills for the last few years that sees an a bespoke action plan enacted to provide precautionary and diversionary activities for the week between Halloween and Bonfire Night.
 - Tasking – A local partnership arrangement, now led by the police, that sees partners come together to problem solve local crime and grime issues in both Gipton & Harehills.
 - Support for Safer Leeds initiatives – Leeds Lives Not Knives campaign and others are being supported by the Neighbourhood Improvement Partnership in a number of guises be that communications, facilitating partnership buy-in and helping craft the approach in the Harehills area taking into account local sensitivities.

- The evidence gathered by the neighbourhood improvement partnership has led to a successful Home Office funding bid by the West Yorkshire PCC. This project aims to tackle violent crime and reduce youth offending in the Harehills and Chapeltown area.

Environment

7. Environmental blight has been a key focus for the neighbourhood improvement partnership over the last three years. Complementing the sustained efforts of both the council's Cleaner Neighbourhoods Team and Refuse Service, the Harehills NIP has helped galvanise around bespoke projects such as the successful Keep Harehills Tidy Campaign.
- Bin Yard Pilot – Executive Board have committed approx. £250k to support a bin yard clean-up programme. Harehills, which has the most bin yards in the city, will benefit from the pilot and the Communities Team is helping the Cleaner Neighbourhood Team select those bin yards to target in the first tranche.
- Cleaner Neighbourhoods Team – A service that has dedicated officers for the Gipton & Harehills area and who work closely with local Elected Members.
- Scrap Metal – A frequent issue aired by local elected Members is the volume of scrap metal collectors operating illegally in Harehills and at all hours of the day. A number of local operations have been undertaken to combat this following the Harehills Tasking meetings; these include 'sting' operations at local collection points; three multi-agency stop and searches (Operation Mainland); proactive evening patrols involving the Cleaner Neighbourhoods Team and the Police and vehicle seizures. As a result of this partnership activity there have been 30 translated warning letters issued to known scrap metal dealers, 18 vehicle seizures due to a range of offences (no tax, no MOT, defective motor vehicles) and five scrap metal collectors have been disqualified from driving altogether. Discussions are now underway with Wakefield Council – a source of a lot of licences – to see if there is a process for stopping these licence holders collecting in Harehills.
- Spontaneous community clean ups – As a result of the Keep Harehills Tidy campaign and other resident engagement, community activists (including from the Back to Front project and Harehills in Bloom) are now self-organising clean-ups via the Harehills Community Watch website. The council's Cleaner Neighbourhood Team and Communities Team are supporting with communications and equipment when requested.

Challenges and emerging issues

8. Intensive neighbourhood improvement work and increased community engagement over the last three years has helped enhance the council and partners' collective understanding of Gipton & Harehills as a Ward. This work programme has had to be fluid to keep pace with what is a rapidly evolving agenda. However, despite progress and the concerted efforts of the Elected Members, wider council, partners and residents some challenges remain.
- Given the scale and volume of challenges in Gipton & Harehills, it has been inevitable that resources have been stretched at times and the pace of improvement has not been as fast as residents would like.
- Gipton & Harehills is a dynamic and thriving Ward but, as with anywhere, new arrivals can take a while to adjust to their physical surroundings and the nuances of a culturally diverse community setting.
- Community safety is frequently referenced by residents as one of their top priorities. The need for agencies to respond quickly to new and emerging challenges has brought increased workloads.
- Face to face contact – Establishing a true picture of the lives of residents is a major issue in Harehills. The opportunities for agencies – council, third sector and statutory - to meaningfully engage are limited and often only occur in silo at the point of crisis. Data and statistics have limitations. Selective licensing, should it be endorsed by the council's executive board in spring 2019, could present an opportunity to get over the threshold and actively engage with citizens in Harehills in their own homes

Appendix 3: Killingbeck & Seacroft Target Ward Update

1. Work is taking place with the current users of the **Denis Healey Centre** and potential new users to try and re-establish it as a community asset. Repairs and cosmetic work will be taking place over the next few months to make this a more welcoming community centre. As well as the building itself, there are plans to consult with residents on **Seacroft Gardens** with a view to improving the **greenspace and playground** working closely with Parks and Countryside, Tesco, the Youth Offer Team and local ward councillors.
2. **Seacroft Christmas Gala** took place over the Christmas Period over four venues in Seacroft with good community support, Santa's grotto, face painting, a musicathon, pop up café and more. This was organised through the Seacroft Gala Committee with support from LCC Communities Team, Community Hub, Housing Leeds and Ward Councillors. The Communities Team had a stall to complete the final batch of Seacroft Priority Neighbourhood surveys along with providing craft activities for young people and families.
3. The **Seacroft Christmas Spending Event** took place in Seacroft in partnership with the Communities Team, Community Hub, LS14 Trust and Chapel FM. This attracted over 150 people who sought advice on budgeting around Christmas time and the negative impact of using loan sharks. The event was a huge success with positive feedback from the community, information and stalls along with free food, music and family activities.
4. Work continues to take place at **Parkway Towers** through LS14 Trust, Housing Leeds and Zest Health for life to try and engage the tenants to come together and enjoy food, activities and conversations.
5. To drive work in the **Boggart Hill Priority Neighbourhood a Core Team** has been established and has met 8 times with the inaugural meeting having taken place in October 2017. It is well attended by range of services including LCC departments, local primary and high schools, and GPs / Business Manager from Seacroft and Crossgates Local Care Partnership. Action plan agreed and will be updated early 2019.
6. Approximately **250 Priority Neighbourhood surveys** completed to December 2018. The partners have developed and delivered a brand new survey and worked hard to ensure responses. Historically responses to consultation in the area has been poor. The majority of responses are from Housing Leeds tenants, completed as part of Annual Home Visits, whilst Employment and Skills and Communities Team staff have completed the surveys with a sample of around 25 residents who have bought Strata properties. In addition, Connect Housing officers completed surveys with their tenants. Early analysis is starting to provide some useful information. Results have been shared with the Core Team and were presented to the community for sense checking at an **Open Day at Kentmere Community Centre** in February. In addition, findings will be shared on social media.
7. A **Welcome Pack** has been produced and distributed to the majority of households within the Priority Neighbourhood, including details of community facilities and organisations. This has been distributed widely including by door to door including by the communities team. It has also been made available on line.
8. A **joint communications programme with LS14 Trust** with a focus on 12 weeks of engagement activities over summer 2018 resulted in greater local attendance at events and increased engagement with LS14 Trust. To note, LS14 Trust Facebook page 'likes' increased by 279 from July 2018 to date which corresponds with our joint communications activities. Engagement with the Council has increased, particularly Deacon House Community Hub.

9. Communities Team have supported and accelerated the consultation programme for section 106 funding to inform first phase of funding available for **'access and play' improvements to Rein Park**. Funding became available via Parks & Countryside budget from March 2018. The general Priority Neighbourhood Survey took place over summer and was followed later in 2018 with the Communities Team delivering surveys to 250 properties surrounding the park. In addition consultation on Local Centres Programme shop front improvements has included an opportunity for people to make comments on Rein Park. This included around 200 properties. Consultation at events has taken place in conjunction with Groundwork. Responses are currently being analysed and will be considered alongside comments on social media.
10. A **Project Development Worker Apprentice** has been in post since May 2018, based at Deacon House, utilising Public Health funding specifically allocated to the Priority Neighbourhood, together with Community Committee and Apprenticeship Levy funding. The role adopts a community development approach which identifies gaps in local groups and activities and bolts on to the social prescribing model. Tight outcomes have been drawn up linked to the Better Together contract and a 6 month report is available on request. The Apprentice has made a huge impact in improving community engagement with the Hub and improving links with local 3rd sector organisations. The Apprentice has recruited 10 local Community Health Champions. The Apprentice has established a gardening group run by volunteers and a 'Live Well café' at The Recovery Hub – linking in with GP surgeries for referrals but also open to the public.
11. Under the umbrella of the Core Team, a task group has been pulled together to consider urgent next steps to tackle the very problematic **Kingsdale Court**. Partners are working together to improve conditions for residents and take appropriate enforcement but the full weight of LCC and partners powers are required to tackle this site in the short, medium and long term.
12. A **Children & Young People's Sub Group** currently allows partners to share information and improve and coordinate the offer to young people e.g. local summer and half term holiday programme.
13. The **January 2019 Core Team** was utilised to run a 'mastermind' workshop. Active Leeds have been working with SMG consultants on a physical activity insight paper for selected localities within Leeds, which **will hopefully unlock £500K of funding from Sport England**. Without this insight work we cannot access the funding from Sport England. It's crucial that we demonstrate that we understand the community and the people that do great things already and how we may harness this potential to develop physical activity.
14. **Kentmere Community Centre Open House** event took place on February 4th with around 90 local residents attending. The event:
 - showcased positive activity available for local residents to engage with e.g. boxing, drama and dance under new local management of Leeds Community Spaces, presented consultation results from the Priority Neighbourhood Survey
 - further informed Section 106 spend in Rein Park
15. The Core Team has worked to promote the city's **Healthy Weight Declaration** and linked this locally with Active Leeds activities and pre and post-natal activities in conjunction with LS14 Trust.

16. The Core Team has worked to increasing referrals to employment support programmes such as **Stronger Families and STEP (Skills Training and Employment Pathway)** and to raise awareness of opportunities through the Community Led Local Development **'Energising East Leeds'** programme which offers European funding to support those who are furthest from the labour market.
17. Through the **Local Centres Programme (LCP)**, £150k funding has been approved by Executive Board for capital improvement schemes at Ramshead Hill and Boggart Hill Drive shopping parades, both adjacent to the priority neighbourhood. A survey has been delivered to 200 properties surrounding these schemes with a reasonable response rate. Analysis is currently being undertaken to inform the detailed scheme design. A further LCP scheme has been approved to support Heads Together to purchase the Methodist hall next door to their current premises and allow significant Arts Council England funding to develop and expand Chapel FM into this space, whilst continuing to support South Seacroft Good Neighbours to operate from this base.
18. **The Gate former public house** immediately adjacent to the priority neighbourhood has been derelict for several years. The Communities Team and ward members have worked with Leeds Community Spaces who have recently taken over Kentmere Community Centre to relocate Seacroft Select Boxing Club from the damp, unpleasant and potentially dangerous basement of the disused pub to the re-launched community centre, leaving the premises void of any use. In addition to limited environmental enforcement, future plans for the site are now being actively pursued.
19. **Streetworks Soccer**, funded through the Community Committee have **helped tackle ASB** especially around Boggart Hill Drive shops and ensured use of MUGA in Rein Park, regular attendance from around 15 young people weekly. Support has been given to local organisations such as Seacroft Select Boxing, Rein Park Runners and activities run by Active Leeds e.g. Bumps and Babes. A **Junior Park Run** is now being planned.
20. Work in the priority neighbourhood has provided input to a **Sheffield Hallam Joseph Rowntree Foundation research project** which is now informing WYCA and hopefully **influencing future transport policy**.
21. The Council is undertaking a **#LeedsByExample** trial to collect and recycle drink and food packaging consumed on the go. In partnership with environmental charity Hubbub, a campaign is running in Leeds City Centre with Seacroft as a comparator location to explore a range of potential solutions including behaviour change, new infrastructure and awareness raising. Robust evaluation will be used to influence policy-makers, whilst leaving a legacy for Leeds. This good news story will help positive promotion of Seacroft.
22. Very recently **£5,000** has been awarded through the **Safer Communities Fund** to tackle **illegal and nuisance motorbike issues** across the ward.
23. There has been a push through the Core Team **for free Wi-Fi at the Denis Healey Centre and in Rein Park through the Smart Cities programme**.

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Report of: Area Leader

Report to: Inner East Community Committee – Burmantofts & Richmond Hill, Gipton & Harehills. Killingbeck & Seacroft

Report author: Grace Lawrenson, Localities Officer, Tel: 0113 37 89844

Date: 20th March 2019

To Note

Area Update Report – March 2019

Purpose of report

1. This report provides an update on the on-going work programme of the Inner East Community Committee.

Main issues

Children and Young People

Inner East Youth Summit

2. A report has been produced following the Inner East Youth Summit which took place Monday 10th December 2018. The report can be found in **Appendix 1**.
3. This report provides members with feedback, information and recommendations of the 'Have Your Say' Youth Summit. The purpose of the event was for young people from the Inner East Community Committee area to attend an inspiring event, experience a selection of different activities and have the chance to meet their elected members.
4. Consultation took place at the event and young people worked in groups to discuss which projects they would want funded for their communities in the Inner East wards, in order to prioritise spend of the Inner East Youth Activity Fund in 2019/20.
5. Young people at the event prioritised the below five activities, in order of preference:
 - Youth Club
 - Dance
 - DJ/ Production skills
 - Sports (particularly football and boxing)

- Art

6. Other popular activities included: fun days, cooking, coding, music and cycling.
7. The recommendations from the Youth Summit will be used when allocating funding at the Inner East Youth Activity Funding Round. Further details are provided at **paragraph 8**.

Inner East Youth Activity Funding Round

8. At the time of writing, the Inner East Youth Activity funding round is open and will close on Friday 8th March. The Inner East Children and Young People's Sub-Group will be meeting on Thursday 14th March where all applications will be reviewed and recommendations will be made to the Community Committee for consideration.
9. The recommendations of the sub-group will be tabled for consideration as part of the **Inner East Finance Report**.

Environment

Environment Sub-Group

10. The Environment sub- group met on Thursday 10 January 2019. The sub-group is made up of Cllr Denise Ragan (chair), Cllr Arif Hussain and Cllr Katie Dye and is attended by officers from the Cleaner Neighbourhoods Team, Housing, Parks & Countryside and Waste Management.

Fly Tipping

11. The Cleaner Neighbourhoods Team has renewed its focus on fly tipping and has agreed actions with Inner East ward members as follows;
 - Further use of covert CCTV
 - Awareness raising by leaving items in situ in hotspots (where it is safe to do so) using 'crime scene' tape and stickers which say this is an illegal fly tip, and leafletting properties local to the items to advise how to dispose of items and how to report individuals who are fly tipping.
 - Providing translated information/leaflets and pictures where there are high proportion of people whose first language is not English.
 - Increasing educational materials via social media and 'welcome to "an area" leaflets'.
 - Bin yard improvements in Harehills working with Groundwork to improve around 25 bin yards to reduce and eliminate fly tipping.
 - Expanding the Public Space Protection Order (PSPO) working area in Harehills.
 - Continuing visiting businesses to ensure their compliance with legislation around their waste and their legal 'Duty of Care'.
 - Targeting waste carrying vehicles in joint operations with the Police and other partners.

- Working with Hubbub to improve a number of back streets in Burmantofts and Richmond Hill to reduce fly tipping as part of the national 'Love where you live' campaign.
- Roll out of 'Keep Burmantofts (name to be confirmed) Tidy' campaign in the priority neighbourhoods.

Health, Wellbeing & Adult Social Care

Public Health Update

12. Every quarter, Public Health have committed to providing an update to the community committee of key pieces of work in the locality. This is attached to this report as **Appendix 2**.

Health and Wellbeing Partnership

13. The Health and Wellbeing Partnership met on Thursday 31 January at the Compton Centre. The sub-group is made up of Cllr Denise Ragan (chair), Cllr David Jenkins and is attended by officers from Public Health and the voluntary and community sector. Discussions took place around problem gambling, winter wellbeing and the introduction of a skills audit. Further details can be found in the Public Health update in **Appendix 2**.

NHS Leeds Clinical Commissioning Group Update

Your views needed on Leeds urgent treatment centres proposal

14. NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views. Over the last few years we have spoken to local people who have told us that it's not always clear who would be best placed to help you, or a loved one, when you're not feeling well or have been injured. This is especially the case where you feel you need to be seen quite quickly but you know it's not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services – are not easy to understand. Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries, bites or stings through to mild fevers, vomiting and diarrhoea etc. We feel that our proposals will help simplify the system for you when you have an urgent care need. The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below.

15. Read the proposals in full and have your say today: www.leedsccg.nhs.uk/UTCsurvey.

The Leeds Big Thank You Campaign

16. We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.

17. Please join us in:

- Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here: www.bigthankyouleeds.co.uk - you can see the messages we've already received here: <https://bigthankyouleeds.co.uk/big-thank-you-gallery/>
- Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.

18. The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures. We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust. You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

We're Proud to be 'Looking out for our Neighbours'

19. We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership. 'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another. Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others. A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family. Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to change this - by inspiring people to do small things to reach out to the people around them. The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

Inner East Committee Facebook account

20. The Communities Team officers have continued to use social media to promote the activities of the Inner East Community Committee as well as advertising community events and local opportunities. At the time of writing the report, the Inner East Community Committee Facebook page currently has 814 followers. In the past month, the page has reached 6,046 people and there have been 1119 post engagements.

Conclusion

21. The work of the Communities Team in partnership with council departments, external partners and with elected members is working towards the priorities of the Community Committee and the aspirations of the neighbourhood improvement and 'priority neighbourhood' approaches. This programme of work should be seen as a work in progress which is consolidating the Community Committee's role as a local decision-making body by strengthening the links between the local authority and the communities it serves.

Recommendations

The Committee is requested to:

1. Note the contents of the report and make comment where appropriate.
2. Note the recommendations from the Inner East Youth Summit, as contained in Appendix 1.
3. Note the Public Health Locality Update, as contained in Appendix 2.

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Report of: Community Voice and Influence

Report to: Inner East Children and Families Sub Group

Report author: Caroline Webb

Date: 14th February 2019

**Inner East – Have Your Say Youth Summit
Monday 10th December 2018**

Purpose of report

1. This report provides members with feedback, information and recommendations of the Have Your Say Youth Summit that took place on the evening of 10th December of 2018. The purpose of the event was for young people from the Inner East Community Committee area to attend and inspiring event, experience a selection of different activities and have a chance to meet their elected members. Consultation took place at the event and young people worked in groups to discuss which projects they would want funded for their communities in the Inner East wards to prioritise spend of the Inner East Youth Activity Fund 2019/20.

Background

2. The delegated youth activity fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund.
3. The Inner East Community Committee agreed to host a youth summit to consult local children and young people with the support of the youth service, clusters and local partners.
4. Communities Team Officers coordinated the inspiring event, engaging with partners and host an activity and bring young people to the event.

Have Your Say Youth Summit

5. The Youth Summit was held at The Ebor Gardens Community Centre in the evening of Monday 10th December 2018. The event was promoted through partners, clusters, online via social media and through the youth service. 31 adults and 65 children and young people attended the event with 54 between the ages of 8-17 years old. Youth groups brought young people from the 3 different wards in the community area; Gipton & Harehills, Burmantofts & Richmond Hill and Seacroft & Killingbeck.

6. Richard Cracknell from the Children's Services Voice, Influence and Change team compered the event alongside Preet Matharu from the Communities Team. The officers were engaging and created an exciting yet informal atmosphere at the event which was very young person friendly.
7. Local young people performed at the event including; a choir performance from The Tribe Youth Group, dance performance from DAZL dance and break dancing with the Breakthrough project. A young leader from the Youth Service also gave a short inspirational speech about his experience of youth clubs and his ambitions to become a youth worker.
8. Activities and stalls on offer during the evening were delivered by partners including; the Youth Service, DJ skills with DJ school, Creative Technologies with Cyclops Power, Healthy Lifestyles with ACES, Radio skills with Chapel FM, The Works, Freedom for Girls and The Tribe Youth Group.
9. Reflecting on previous summit events in this area, we kept the structure of this year's event informal with a relaxed start time so young people had enough time to arrive and sample all the different activities. There was then a chance to welcome everyone to the event and for performances before a break for food prior to the consultation exercise. The event closed with some closing remarks by local councillors and a prize draw.
10. The focal point for the event was the consultation exercise facilitated by officers. The exercise included having a budget of £55,000 in monopoly money and a range of real activities as examples. The young people acted as representatives for young people in their area and had to spend their £55,000 and prioritise the activities. The young people worked in groups, discussing their preferences and which activities they would want to be funded. This gives an indication of the types of activities young people would like in the Inner East. **See Recommendations.**
11. Elected members from the Inner East Community Committee attended the event, including the Inner East Children's Champion, Councillor Salma Arif who formally opened the event.
12. The event provided a hot meal for all attendees free of charge, including curry, pizza, salad, fruit and cakes. There were also hot beverages and juice available.

Findings

13. Attendees had the opportunity to design their own activities and suggest different projects they would like for young people in the area. The young people worked in groups or individually and submitted different projects **See Consultation findings.**
14. Other suggestions and feedback mentioned by young people was for improvements to their community. Several young people suggested that the Ebor Gardens field be turned into a football pitch. Another young person submitted an idea for a playground with swings and slides to be built on Farm Road field.

15. Young people mapped where they live (blue dots) and where they hang out (orange dots). This shows that young people utilise parks and green spaces in their area and play in residential neighbourhoods **See Appendix 2.**

16. Young people were asked to also consider when and where they would like activities to take place, 41 young people completed questionnaires about this including sharing their individual preferences for activities. **See Appendix 1.**

78% would like activities both indoors and outdoors, 17% would like them indoors and 2% of young people would like activities outside (5% did not provide an answer for this question).

37% would like activities after school before 6pm, 27% would like them in the school holidays, 17% would like them on a weekend, and 15% would like activities in the evenings after 6pm (5% of participants did not provide an answer).

61% would like activities in their community, 27% of young people wanted activities both in and away from their community and 7% would like activities away from where they live (5% did not specify an answer).

27% of the young people were age 7-10 years and 44% of young people were age 11-13 years old and 24% were 14-17 years (2% did not provide their age). 39% boys attended the event and 51% girls (10% did not provide their gender or preferred not to say).

The top reasons given for what makes an activity good were; the social aspect that it is an activity with friends and with other people. Also, that it is something fun and they enjoy taking part in.

Recommendations

17. The discussions at the Have Your Say Youth Summit and feedback submitted by young people suggest the following youth activity fund priorities for 2019/20 focus on:

- a. Youth activities predominantly **delivered in the local area.**
- b. The majority of provision taking place regularly **after school**, with activities also taking place in the **summer holidays.**
- c. Activities are inclusive of friendship groups, encourage socialising and are an opportunity to have fun.
- d. Top 5 activities;
 1. Youth Club
 2. Dance
 3. DJ/ Production skills
 4. Sports (particularly football and boxing)
 5. Art

Other popular activities included; fun days, cooking, coding, music and cycling.

It is recommended that 'calls for projects' and project applications received for 2019/20 focus on these themes and activities.

Appendix 1: Preferences from consultation findings

What activities do you like?

Individual preferences

1. Dance
2. Sport
3. Arts and crafts
4. DJ/ Production
- Youth club
5. Cooking
6. Music
7. Drama
- Outdoor Adventure
8. Coding/ Minecraft
9. Fun days
10. Play scheme

What activities should be funded? Group results

1. Youth Club
2. DJ/Production
3. Scrap Art
4. Fun days with Inflatables
5. Coding/Minecraft
6. Cycling Skills
- Girls Summer fun
7. Multi Sports Camp
8. Skateboard Jam
9. Drama Workshop
10. Music project

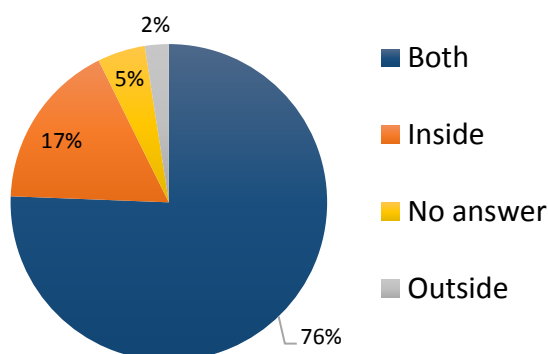
Other activities suggested

- Boxing x4
- Gym x4
- Cycling x4
- Hockey x2
- Swim
- Broadcasting
- Ultimate Fighting Champion
- Gaming Club

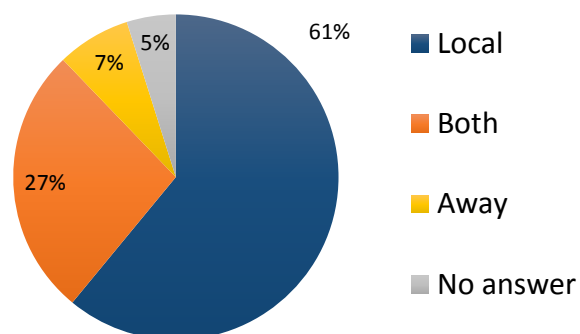
What makes an activity good?

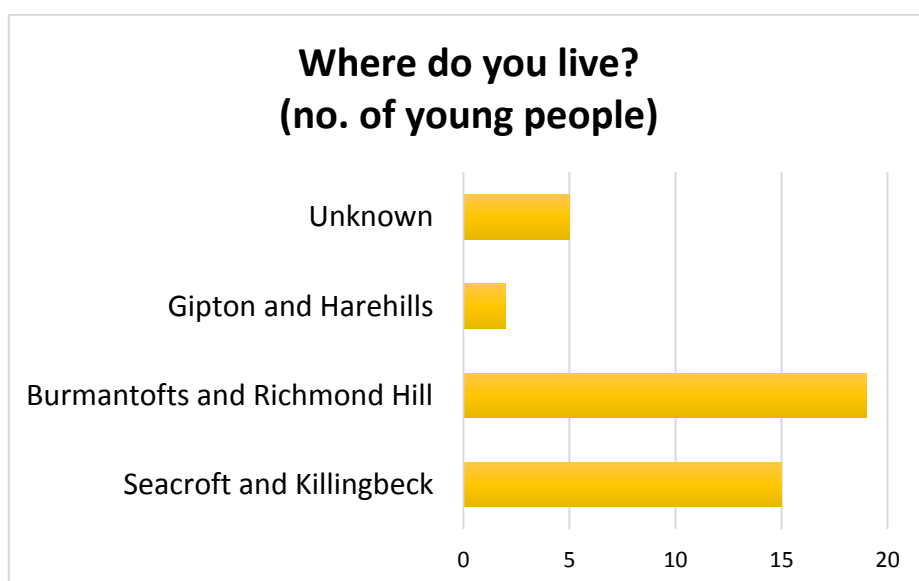
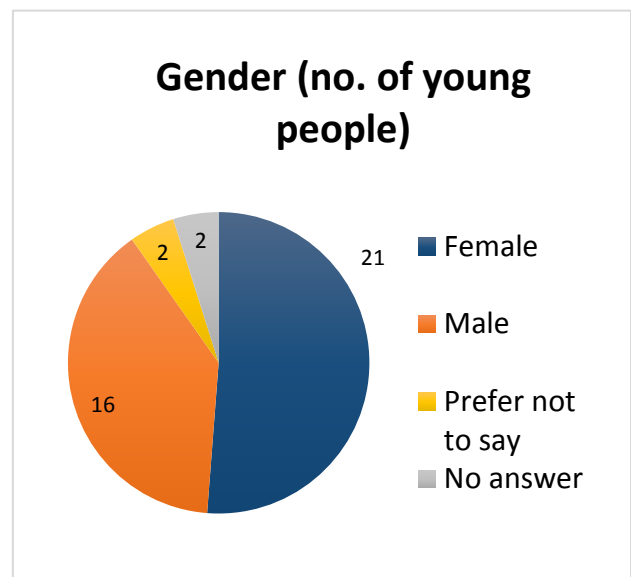
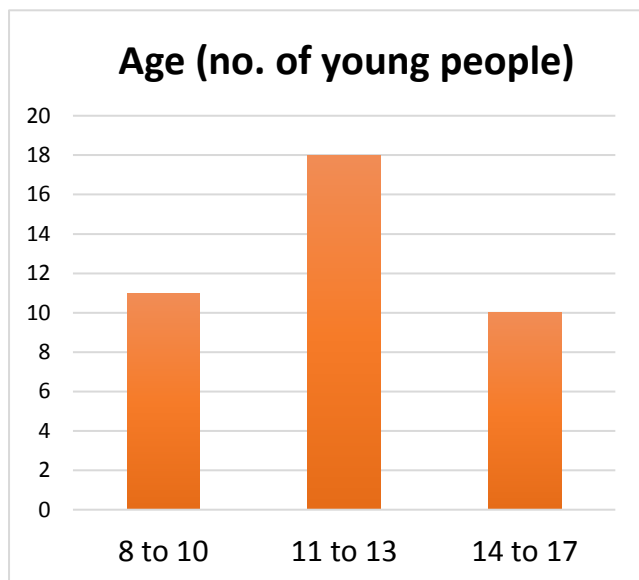
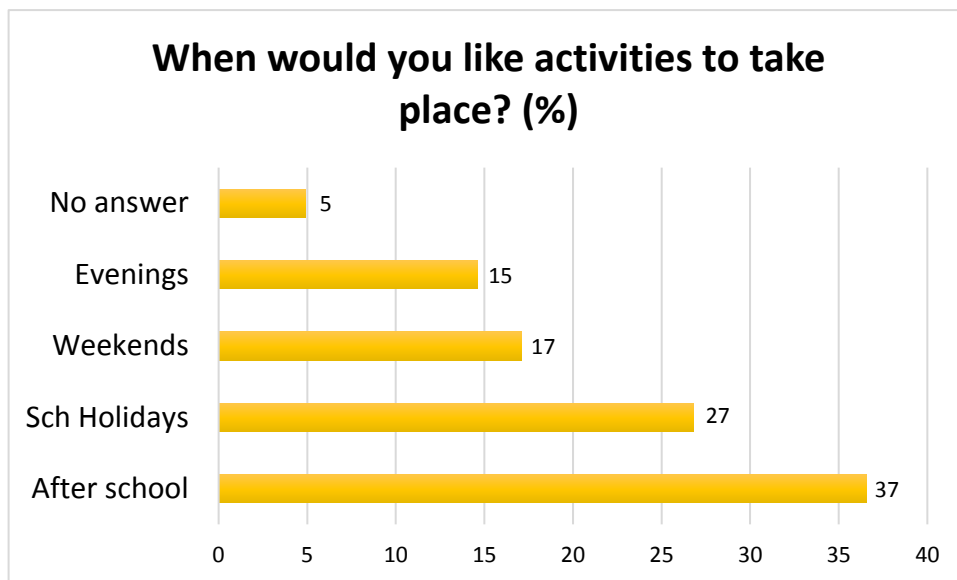
1. Social aspects
2. Something I enjoy/ is fun
3. Friends
4. Learn something
- Team work
- Good atmosphere

Would you like activities inside or outside?



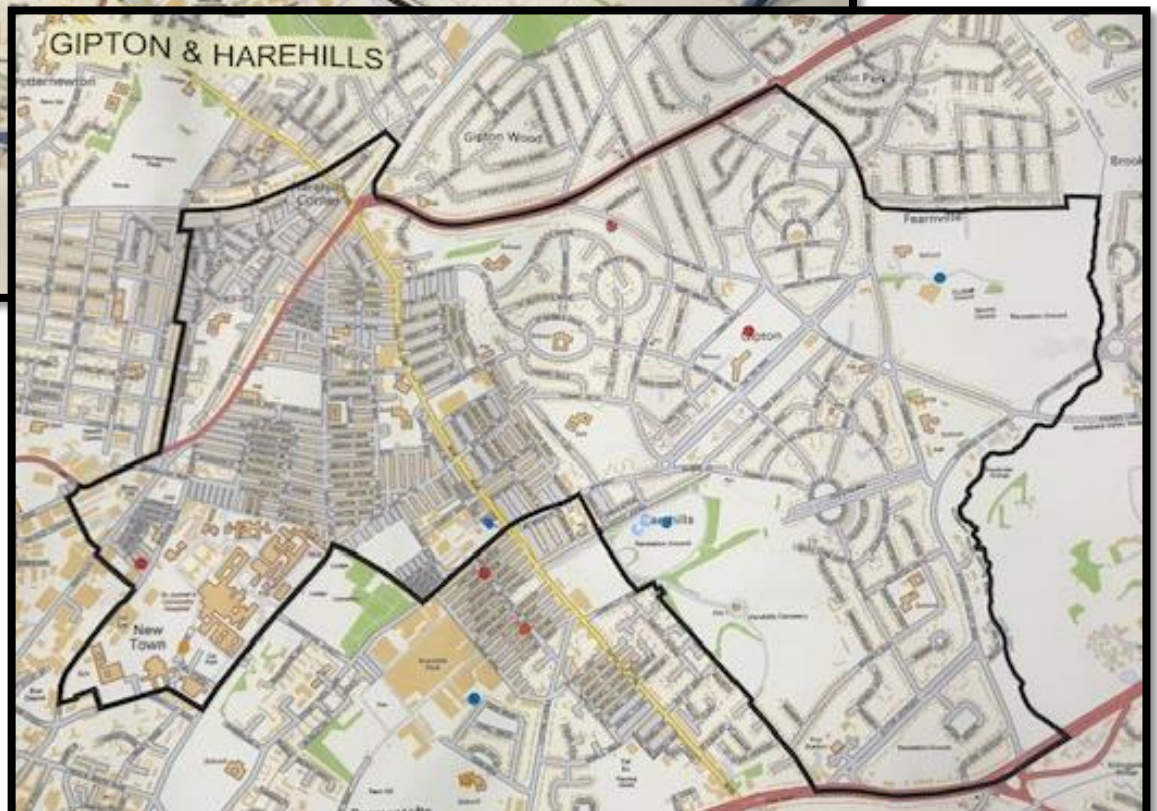
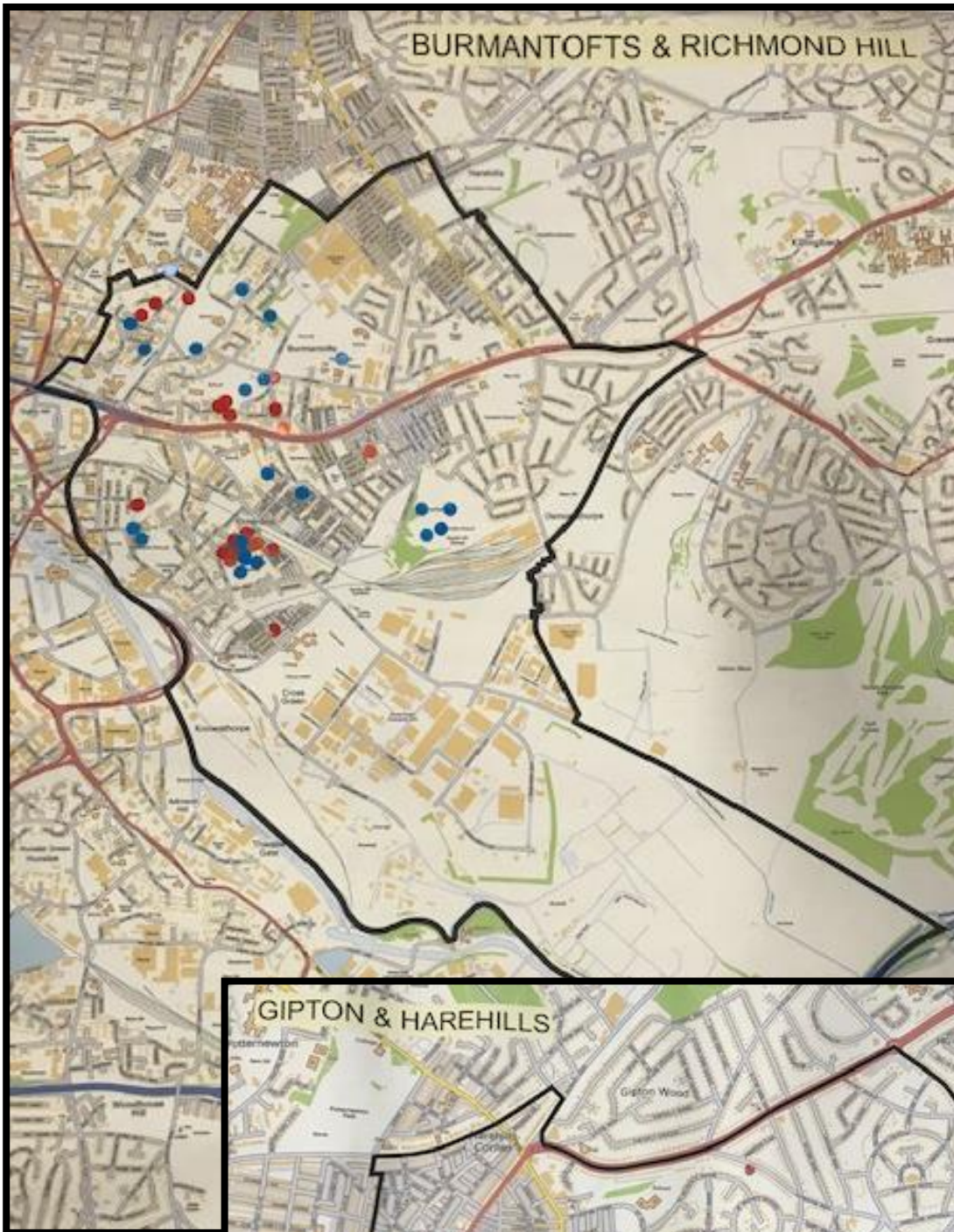
Would you prefer activities in your local area or away from where you live?

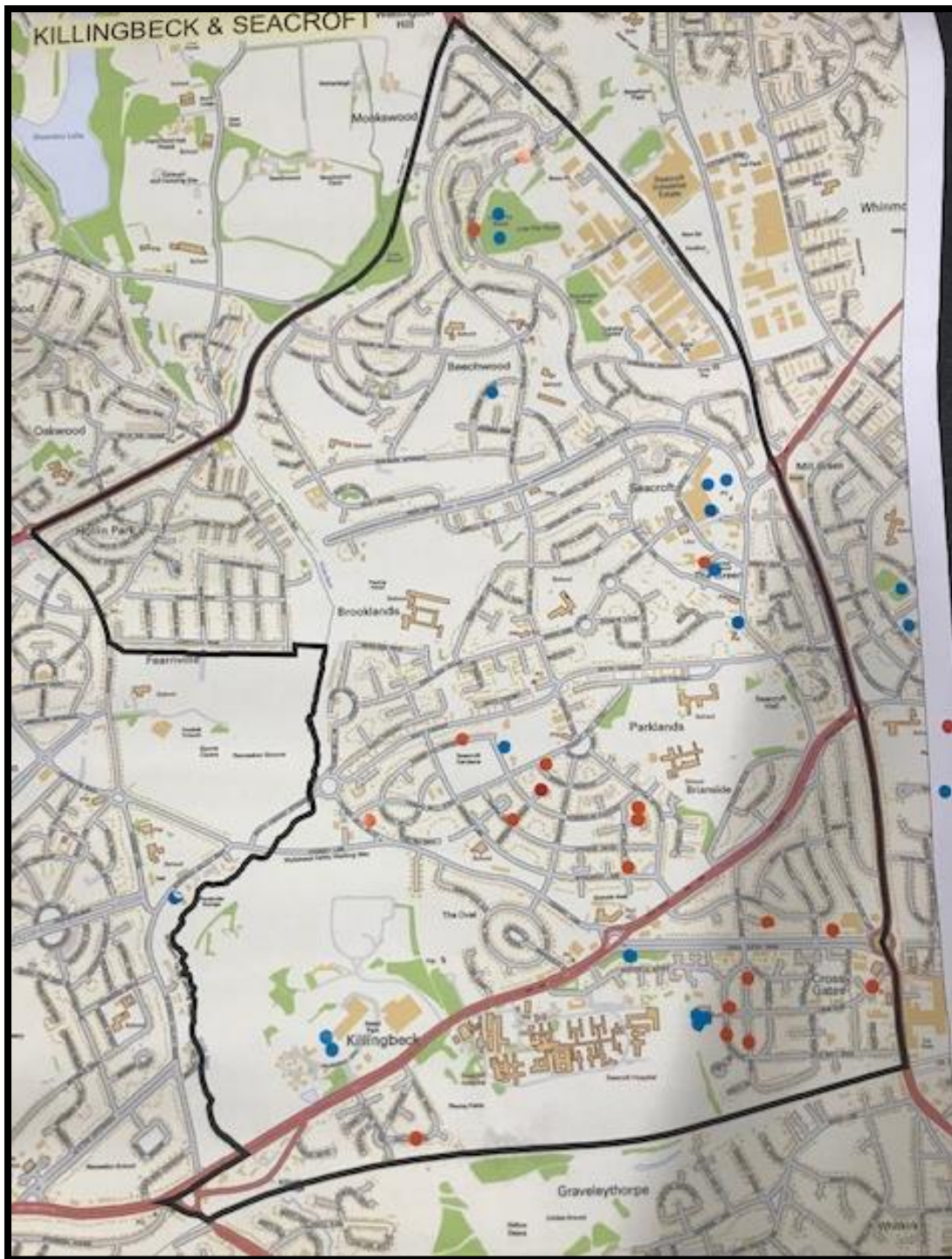




Please note: Location data was collected by the young people providing their postcode or street name and some answers provided were incomplete or inconclusive.

Appendix 2: Ward maps





Appendix 3: Photos of the event



Health Delivery Group

The Lincoln Green Core Team have set up a health delivery sub-group which is working together to discuss next steps on the findings, partners include Clinical Commissioning Groups local surgeries, third sector and council representatives. We are working closely with Leeds Teaching Hospital Trust to set up a local employment fair in the Lincoln Green. For more information email lan.Kenning@leeds.gov.uk for more information about the health delivery group email chetna.patel@leeds.gov.uk

Inner East Health and Wellbeing meeting

Minutes are now available for the last meeting. The next meeting will take place on 28th March 2pm – 4pm at Training Room, Compton Centre.

Better together event

The Better Together celebration event took place on 28th January a hugely successful event with local people from across Leeds talking about how the Better Together programme has benefitted them, their families and communities.



Orion Activity list
Q4 2019.pdf

The flier with all the activities is attached.

ESOL classes

A range of English classes are taking place over the Inner East Locality area please see information attached.



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nter Wellbeing Clas



PATH Free
Beginners ESOL clas



Centre Programme
January 2019 - Marcl



English in the
Community 2&3 Feb

Healthy Weight Declaration

Last year, Leeds City Council became the first Council in Yorkshire and Humber to adopt the Healthy Weight Declaration and was launched on 1st February. This national charter mark aims to raise the profile of healthy weight across council teams and improve working together to help support more people achieve or maintain a healthy weight. The Healthy Weight Declaration provides a strategic vision and framework to help support the council to exercise its responsibility to promote healthy weight across the city.

The Healthy Weight Declaration consists of 14 commitments and six priorities which were consulted on over several months. These priorities will help spearhead the Declaration and help the council

achieve the commitments as well as contribute to Leeds being the best city for health and wellbeing. The priorities are:

- Implementing a Leeds 'Move More' style campaign
- Influencing planning and design for a healthy environment
- Increasing active travel and improving air quality
- Encouraging an active healthy workforce
- Influencing the Councils food offer to promote a healthy weight
- Implementing our local whole school food policy

For further information please email deborah.lowe@leeds.gov.uk

Where's your next hot meal coming from?



If you are a carer, paid or voluntary, a neighbour, someone close to a vulnerable isolated older person or a health and social care professional such as a social worker or district nurse you may come across someone who is having problems with eating and possibly at risk of malnutrition. One in ten people are malnourished – often those who are lonely, have a change in personal circumstances, have mobility problems, don't know how to cook, don't know what to cook or just no longer interested.

What do we mean by malnutrition? It is a serious condition that occurs when a person's diet doesn't contain the right amount of nutrients and can be either:

- under-nutrition – not enough nutrients
- over-nutrition – more nutrients than you need

Malnutrition and dehydration are both causes and consequences of illness and have significant impact on anyone's health

But how can we help? Just by starting a conversation:

- "It's going to be cold – have you got a hot meal for later?"
- "I'm off to the shops – need anything?"
- "What are you having for dinner tonight?"
- "Fancy a hot drink?"

It means you can start talking about food and drink in a casual way and find out what help they need. The website www.leeds.gov.uk/nexthotmeal gives you access to all sorts of support material and information that you can pass on too.

So the next time you visit an older person, either professionally or personally, why not ask “Do you know where your next meal is coming from?” and see what happens.

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Report of: Area Leader

Report to: Inner East Community Committee, Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft

Report author: Grace Lawrenson, Localities Officer, Tel: 0113 37 89844

Date: 20th March 2019

For decision

Finance Report- March 2019

Purpose of report

1. The purpose of this report is to provide Members of the Inner East Community Committee with an update on the 2018/19 Wellbeing budget, including details of any new projects for consideration and to inform the committee of decisions taken by delegated authority since the last community committee meeting.

Main issues

2. This report provides Elected Members with an update on the current position of the capital and revenue budget for the Inner East Community Committee.
3. Applications for funding received since the date of the last community committee are included in the report.
4. The report notes decisions regarding Wellbeing applications taken by delegated authority since the last Inner East Community Committee.

Options

Wellbeing Fund

5. The following Wellbeing applications have been received since the last committee:

Project: February Half Term Camps

Organisation: LS-TEN
Wards Affected: Killingbeck & Seacroft
Amount requested: £1532
Projected year of spend: 2018/19
Decision: Approved

Project: Building skills and improving outcomes
Organisation: Gipton Children's Centre
Wards Affected: Gipton & Harehills
Amount requested: £3350
Projected year of spend: 2018/19
Decision: Approved

Project: Saxton Gardens Football Project
Organisation: Youth Service
Wards Affected: Burmantofts & Richmond Hill
Amount requested: £1200
Projected year of spend: 2018/19
Decision: Approved

Project: Denis Healey Centre Equipment
Organisation: Youth Service
Wards Affected: Killingbeck & Seacroft
Amount requested: £3,344.50
Projected year of spend: 2018/19
Decision: Approved

Project: Ashton Park Improvements
Organisation: Communities Team
Wards Affected: Gipton & Harehills
Amount requested: £3300
Projected year of spend: 2018/19
Decision: Approved

Project: Maths and Music Club
Organisation: Hours of Grace Prayer Ministry
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £5000
Projected year of spend: 2018/19
Decision: Approved

Project: Kurdish Celebration Event
Organisation: Association of Kurds
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £1000
Projected year of spend: 2018/19
Decision: Approved

Project: CCTV near St Cyprian's Church
Organisation: Communities Team
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £2088
Projected year of spend: 2018/19
Decision: Approved

Project: Cook and Eat in the Nowells
Organisation: Feel Good Factor
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £1,398
Projected year of spend: 2018/19
Decision: Approved

Project: Environmental Improvements
Organisation: Communities Team
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £2000
Projected year of spend: 2018/19
Decision: Approved

Project: Youth Sessions at Richmond Hill Academy
Organisation: Youth Service
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £4,320
Projected year of spend: 2018/19
Decision: Approved

Project: Little Library
Organisation: Leeds Free Libraries
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £2000
Projected year of spend: 2018/19
Decision: Approved

Project: Social Development Programme
Organisation: Street Works Soccer
Wards Affected: Burmantofts and Richmond Hill
Amount requested: £7000
Projected year of spend: 2018/19
Decision: Approved

Project: Money Buddies- Gipton
Organisation: Money Buddies
Wards Affected: Gipton and Harehills
Amount requested: £1000
Projected year of spend: 2018/19
Decision: Approved

Project: Project Development Worker Apprentice
Organisation: Community Hubs
Wards Affected: Killingbeck and Seacroft
Amount requested: £10,000
Projected year of spend: 2018/19
Decision: Approved

Project: Health Project
Organisation: Tribe Youth Group
Wards Affected: Killingbeck and Seacroft
Amount requested: £5200
Projected year of spend: 2018/19

Decision: Pending

Project: BMX Sessions

Organisation: Cycle Pathway CIC

Wards Affected: Killingbeck and Seacroft/Gipton and Harehills

Amount requested: £7853.80

Projected year of spend: 2018/19

Decision: Pending

Project: Hanging Basket Watering

Organisation: Communities Team

Wards Affected: Gipton and Harehills

Amount requested: £2550

Projected year of spend: 2019/20

Decision: Approved

6. In accordance with the 'minimum conditions' set out below – including consultation with the relevant ward members - the following projects have been approved by Delegated Decision since the last community committee meeting, authorising revenue spend from the 2018/19 Wellbeing budget:

Project	Organisation	Wards affected	Amount awarded	Projected year of spend
16 Days of Action	Multiple	All Inner East wards	£940	2018/19
Stay and Play	Project Hope	Burmantofts and Richmond Hill	£1,500	2018/19
Nowell Mount MUGA Lights	Communities Team	Burmantofts and Richmond Hill	£702.30	2018/19
Building skills and improving outcomes	Gipton Children's Centre	Gipton and Harehills	£3350	2018/19
The Compton Centre	Safer Sleeping Project	Gipton and Harehills/Burmantofts and Richmond Hill	£1425	2018/19
Youth Service	Saxton Gardens Football Project	Burmantofts and Richmond Hill	£1200	2018/19
Denis Healey Centre Equipment	Youth Service	Killingbeck and Seacroft	£3344.50	2018/19
February Half Term Camp	LS-Ten	Killingbeck and Seacroft	£1952	2018/19

7. The following Wellbeing applications have been considered and approved at ward member meetings in accordance with the agreed 'minimum conditions' authorising revenue spend from the 2018/19 budget:

Project	Organisation	Wards affected	Amount awarded	Projected year of spend
Music and Maths Club	Hours of Grace Prayer Ministry	Burmantofts and Richmond Hill	£5,000	2018/19
Kurdish Celebration Event	Association of Kurds	Burmantofts and Richmond Hill	£1,000	2018/19
CCTV near St Cyprian's Church	Communities Team	Burmantofts and Richmond Hill	£2,088	2018/19
Cook and Eat, Nowells	Feel Good Factor	Burmantofts and Richmond Hill	£1,398	2019/20
Richmond Hill Academy Youth Service Provision	Youth Service	Burmantofts and Richmond Hill	£4,320	2018/19
Universal Credit Support	Communities Team	Burmantofts and Richmond Hill	£10,000	2018/19
Little Library	Leeds Free Libraries	Burmantofts and Richmond Hill	£2,000	2018/19
Social Development Programme	Street Work Soccer	Burmantofts and Richmond Hill	£7,000	2019/20
Gipton Provision	Money Buddies	Gipton and Harehills	£1,000	2018/19
Chapel FM Extension	Heads Together	Killingbeck and Seacroft	£11,000	2019/20
Project Development Worker Apprentice	Community Hubs	Killingbeck and Seacroft	£10,000	2019/20

8. Current spends to date for the Wellbeing budgets are attached as **Appendix A**. The committee is asked to note these.

Youth Activity Fund

9. No projects have been approved by Delegated Decision since the last community committee.

10. No Youth Activity Fund applications for spend in 2018/19 have been received since the date of the last community committee.

11. Current spend to date for the Youth Activity Fund is attached as **Appendix B**. The committee is asked to note these.

12. At the time of writing this report, applications are open for the Inner East Community Committee Youth Activity Fund for projects taking place in 2019/20.

13. The deadline for applications is Friday 8 March at 5pm.

14. A Children and Young People's Sub-Group will take place on Thursday 14 March where the applications will be reviewed and recommendations made to the committee.
15. These recommendations will then be considered at ward member meetings and funding allocated.

Community Infrastructure Levy (CIL)

16. On 21 October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6 April 2015 does not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.
17. In the case of the Inner East Community Committee 15% of CIL receipts are retained and allocated to the committee for spend.
18. The current CIL Neighbourhood Fund balance for the Inner East Community Committee is £232,653. The latest balances can be found in **Appendix C**.
19. The CIL guidance can be found in **Appendix D**.
20. The committee is invited to consider how they might allocate this funding.

Corporate considerations

1. Wellbeing funding is used to support the annual priorities agreed by Elected Members at the March meeting of the Inner East Community Committee. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2018-19.
2. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
3. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

4. The Community Committee, supported by the Communities Team, has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of capital and revenue Wellbeing budgets (including the Youth Activity Fund) within the framework of the Council's Constitution (Part 3, Section 3D) and in accordance with the Local Government Act 2000.
5. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
6. There is no exempt or confidential information in this report.

Conclusion

The Wellbeing fund and Youth Activity Fund provides financial support for projects in the Inner East area which support the priorities set annually by the Inner East Community Committee. This report sets out the current Wellbeing budget position, including new applications, and also notes recent decisions on funding applications made by delegated authority.

Recommendations

Members are asked to:

1. Note the Wellbeing spend to date and current balances for the 2018/19 financial year (Appendix A).
2. Note the Youth Activity Fund spend to date and current balances for the 2018/19 financial year (Appendix B).
3. Note new Wellbeing applications that have been received since the date of the last community committee meeting.
4. Note the decisions taken on funding applications by delegated authority, in line with the agreed 'minimum conditions'.
5. Note the CIL Neighbourhood Fund balance (Appendix C).
6. Consider how CIL Neighbourhood Funds will be allocated.

7. Notes the CIL guidance (Appendix D).

Background information

Revenue

- Each of the ten Community Committees receives an annual allocation of revenue funding. The amount of funding for each Community Committee is determined by a formula based on 50% population and 50% deprivation in each area, which has been previously agreed by the Council's Executive Board.
- It has been agreed that the new revenue wellbeing budget for this Community Committee for 2018/19 is £278,860. Carryover of both uncommitted and committed revenue funds from 2017/18 has also continued as well as any underspends. The total budget for 2018/19 is £330,260. It must be noted by the Community Committee that this figure includes schemes approved and ongoing from 2017/18 which are carried forward to be paid.
- As agreed at the March 2018 meeting of the Inner East Community Committee, once the agreed topsliced projects are removed the remaining budget will be split three ways between the wards. The amount available for each ward to spend in 2018/19 as well as the amounts remaining per ward are detailed in **Appendix 1 and 2**.
- The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
- Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
- Wellbeing Fund applications are considered at the relevant Ward Member meetings, wherever possible, for Elected Members recommendations prior to the Community Committee meeting.

Small Grants

- Community organisations can apply for a small grant to support small scale projects in the community. A maximum of one grant of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by Councillors outside of the Community Committee meeting and are funded from a small grant pot set aside by Elected Members from their Ward allocation.

Community Engagement

- The Inner East Community Committee approved an amount of £3,000 at its March 2018 meeting to spend on community engagement activities. This allocation is split equally between the three Wards.
- The funds are to be spent on room hire, refreshment and stationary costs associated with community meetings.

Crime and Grime Tasking

- Each of the priority neighbourhoods in the Inner East area has a multi-agency tasking team which focuses on tackling crime, anti-social behaviour and environmental problems. Ward members have set aside a portion of their Ward allocation to support the work of these teams; this pot is managed by the ENE Communities Team.

Project Monitoring Update

- Projects which are awarded Wellbeing funding are required to submit project monitoring returns giving details of what the project has achieved.

Capital Receipts Programme

- The establishment of a Capital Receipts Incentive Scheme (CRIS) was approved by Executive Board in October 2011. The key feature of the scheme is that 20% of each receipt generated will be retained locally for re-investment, subject to maximum per receipt of £100k, with 15% retained by the respective Ward – via the existing Ward Based Initiative Scheme - and 5% pooled across the Council and distributed to Wards on the basis of need.
- Future allocations will take place on a quarterly basis following regular update reports to Executive Board. As agreed previously by the Inner East Community Committee, all new allocations are to be divided equally between the three Wards.

Youth Activity Fund

- For 2018/19, the Community Committee was allocated £62,140 of new Youth Activity Funding (YAF). This pot of money is specifically ring-fenced for universal youth activity related projects for 8-17 year olds.
- As agreed previously by the Community Committee, all new allocations are to be divided equally between the three Wards. Details of the current balance of Youth Activity Fund (YAF) are shown in **Appendix 2**.

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Deans figures

Reference number	2018-19 Projects Approved	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck	Area Wide	Total	Priority key
IE.18.01.LG	Small Grants	£ 5,000.00	£ 6,700.00	£ 5,000.00	£ -	£ 16,700.00	b
IE.18.02.LG	Tasking	£ 7,965.43	£ 3,871.48	£ 3,000.00	£ -	£ 14,836.91	a
IE.18.03.LG	Community Engagement	1274+500	£ 1,274.00	£ 2,274.00	£ -	£ 3,548.00	b
IE.18.04.LG	Inner East CCTV	£ 2,333.00	£ 2,333.00	£ 2,334.00	£ -	£ 7,000.00	a
IE.18.05.LG	Compton Centre Hub Defib	£ -	£ 1,400.00	£ -	£ -	£ 1,400.00	b
IE.18.06.LG	Project Leader Costs	£ -	£ 1,000.00	£ -	£ -	£ 1,000.00	a
IE.18.07.LG	Gipton Gala	£ -	£ 1,500.00	£ -	£ -	£ 1,500.00	e
IE.18.08.LG	Harehills / Gipton Girls Zone	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00	d
IE.18.09.LG	Ark Summer Youth Activities	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00	b
IE.18.10.LG	Holiday Fun	£ -	£ 3,000.00	£ -	£ -	£ 3,000.00	b
IE.18.11.LG	Summer Sunsatton	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00	b
IE.18.12.LG	MCS Youth Provision - Bilal Centre	£ -	£ 5,000.00	£ -	£ -	£ 5,000.00	b
IE.18.13.LG	Compton Centre Great Get Together	£ 500.00	£ 500.00	£ -	£ -	£ 1,000.00	b
IE.18.14.LG	Seacroft Chance	£ -	£ -	£ 2,000.00	£ -	£ 2,000.00	b
IE.18.15.LG	Burmantofts Gala 2018	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00	b
IE.18.16.LG	Community Participation & Learning Programme 2018/19 - IE	£ 900.00	£ 900.00	£ 900.00	£ -	£ 2,700.00	e
IE.18.17.LG	Lark in the Park 2018	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	e
IE.18.18.LG	Refugee Youth Project	£ 2,270.00	£ -	£ -	£ -	£ 2,270.00	b
IE.18.19.LG	LACoN 2018	£ 1,250.00	£ -	£ -	£ -	£ 1,250.00	b
IE.18.20.LG	Lincoln Green CC Wifi	£ 667.00	£ -	£ -	£ -	£ 667.00	d
IE.18.21.LG	BRH Ward - Activity Fun Days	£ 7,225.00	£ -	£ -	£ -	£ 7,225.00	b
IE.18.22.LG	Gipton & Harehills Children & Young People's Days	£ -	£ 1,000.00	£ -	£ -	£ 1,000.00	b
IE.18.23.LG	Harehills Festival	£ -	£ 2,500.00	£ -	£ -	£ 2,500.00	b
IE.18.24.LG	RHEA IT suite	£ 3,140.00	£ -	£ -	£ -	£ 3,140.00	d
IE.18.25.LG	Seacroft Children & Young People's Day	£ -	£ -	£ 1,000.00	£ -	£ 1,000.00	b
IE.18.26.LG	Summer Holiday Fun Days	£ 2,860.45	£ -	£ -	£ -	£ 2,860.45	b
IE.18.27.LG	Lincoln Green Film Festival	£ -	£ -	£ -	£ -	£ -	b
IE.18.28.LG	Temporary CCTV Camera Mount and PSPO Signage	£ 2,172.00	£ -	£ -	£ -	£ 2,172.00	a
IE.18.29.LG	Harehills Bonfire Night Activities 2018	£ -	£ 4,000.00	£ -	£ -	£ 4,000.00	b
IE.18.30.LG	Side By Side Peer Support Group	£ -	£ 3,264.00	£ -	£ -	£ 3,264.00	a
IE.18.31.LG	8th RadhaRaman Folk Festival	£ -	£ 1,300.00	£ -	£ -	£ 1,300.00	e
IE.18.32.LG	8th RadhaRaman Folk Festival - Ebor gardens	£ 900.00	£ -	£ -	£ -	£ 900.00	e
IE.18.33.LG	Torre Road Roundabout Planters	£ 1,395.00	£ -	£ -	£ -	£ 1,395.00	b
IE.18.34.LG	Gipton and Harehills Soccer Project	£ -	£ 6,000.00	£ -	£ -	£ 6,000.00	e
IE.18.35.LG	Seacroft Select Boxing Club move to Kentmere Community Centre	£ -	£ -	£ 1,800.00	£ -	£ 1,800.00	b
IE.18.36.LG	Leodis Grid – Digital Access Point	£ 1,966.16	£ -	£ -	£ -	£ 1,966.16	d
IE.18.37.LG	Burmantofts and Richmond Football Coaching/ Social development	£ 3,000.00	£ -	£ -	£ -	£ 3,000.00	b
IE.18.38.LG	Harehills Festive Christmas Lights	£ -	£ 3,038.00	£ -	£ -	£ 3,038.00	b
IE.18.39.LG	Community Hubs – exercise classes	£ -	£ 666.00	£ -	£ -	£ 666.00	b
IE.18.40.LG	Community Café	£ -	£ 2,177.23	£ -	£ -	£ 2,177.23	b
IE.18.41.LG	16 Days of Action	£ -	£ 645.00	£ 295.00	£ -	£ 940.00	a
IE.18.42.LG	Stay and Play Group	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00	a
IE.18.43.LG	Nowell Mount MUGA Lights	£ 702.30	£ -	£ -	£ -	£ 702.30	a
IE.18.44.LG	The Works Activity Camp at Dennis Healy.	£ -	£ -	£ 1,532.00	£ -	£ 1,532.00	b
IE.18.45.LG	Building skills and knowledge to improve families outcomes for young	£ -	£ 3,350.00	£ -	£ -	£ 3,350.00	d
IE.18.46.LG	Safer Sleeping Project	£ -	£ 1,425.00	£ -	£ -	£ 1,425.00	a
IE.18.47.LG	Equipment and software upgrade	£ -	£ 6,000.00	£ -	£ -	£ 6,000.00	e
IE.18.48.LG	Saxton Gardens Football Project	£ 1,200.00	£ -	£ -	£ -	£ 1,200.00	b
IE.18.49.LG	Dennis Healy Centre Equipment	£ -	£ -	£ 3,344.50	£ -	£ 3,344.50	b
IE.18.50.LG	LS-TEN Activity Camp at Dennis Healy.	£ -	£ -	£ 2,302.00	£ -	£ 2,302.00	b
IE.18.51.LG	Youth Sessions	£ 5,000.00	£ -	£ -	£ -	£ 5,000.00	b
IE.18.52.LG	Youth Sessions at Richmond Hill Academy	£ 4,320.00	£ -	£ -	£ -	£ 4,320.00	b
IE.18.53.LG	Chapel FM Development Project	£ -	£ -	£ 11,000.00	£ -	£ 11,000.00	
IE.18.54.LG	Leeds Money Buddies G&H	£ -	£ 1,000.00	£ -	£ -	£ 1,000.00	
IE.18.55.LG	CCTV near St Cyprian Church	£ 2,088.00	£ -	£ -	£ -	£ 2,088.00	
IE.18.56.LG	Leeds Little Free Library	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	
IE.18.57.LG	Universal Credit Support	£ 10,000.00	£ -	£ -	£ -	£ 10,000.00	
IE.18.58.LG	Environmental improvements in Burmantofts	£ 2,000.00	£ -	£ -	£ -	£ 2,000.00	

New Priority Key 2017/18				
a	Be safe and feel safe	£	47,340.21	a
b	Enjoy happy, healthy, active lives	£	116,953.18	b
c	Live in good quality, affordable homes within clean and well cared for places	£	1,125.10	c
d	Do well at all levels of learning and have the skills they need for life	£	14,373.16	d
e	Enjoy greater access to green spaces, leisure and the arts	£	21,795.00	e
f	Earn enough to support themselves and their families	£	5,851.00	f
g	Move around a well-planned city easily	£	375.00	g
h	Live with dignity and stay independent for as long as possible	£	1,945.08	h

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Reference number	2017-18 Projects (b/f)	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck	Area Wide	Area Wide	Total	Priority key
IE.16.01.YF	Ramadan Youth Sessions	£ -	£ 3,765.00	£ -	£ -	£ -	£ 3,765.00	b
IE.17.05.YF	Girls Fun and Friendship	£ -	£ 5,245.00	£ -	£ -	£ -	£ 5,245.00	b
IE.17.11.YF	Bicycle Build Workshop	£ -	£ -	£ 1,860.00	£ -	£ -	£ 1,860.00	d
IE.17.19.YF	Community Ambassadors Programme	£ -	£ -	£ 3,401.00	£ -	£ -	£ 3,401.00	d
Total of Schemes Approved brought forward 2017-18		£ -	£ 9,010.00	£ 5,261.00	£ -	£ -	£ 14,271.00	

[illegible]

	Total 2018-19 Projects	£ 14,764.00	£ 20,004.00	£ 21,595.00	£ -	£ -	£ 56,363.00	

Total Spend for 2018-19 (incl b/f schemes from 2017-18)	£ 14,764.00	£ 29,014.00	£ 26,856.00	£ -	£ -	£ 70,634.00
Total Budget Available for projects 2018-19	£ 27,181.80	£ 27,181.80	£ 27,181.80	£ -	£ -	£ 81,545.40
Remaining Budget Unallocated	£ 12,417.80	-£ 1,832.20	£ 325.80	£ -	£ -	£ 10,911.40

New Priority Key 2017/18			
a Be safe and feel safe	£ -	a	
b Enjoy happy, healthy, active lives	£ 42,308.00	b	
c Live in good quality, affordable homes within clean and well cared for	£ -	c	
d Do well at all levels of learning and have the skills they need for life	£ 16,441.00	d	
e Enjoy greater access to green spaces, leisure and the arts	£ 11,885.00	e	
f Earn enough to support themselves and their families	£ -	f	
g Move around a well-planned city easily	£ -	g	
h Live with dignity and stay independent for as long as possible	£ -	h	

Appendix C

Inner East Community Committee Neighbourhood Fund

Year	Ward	Have Neighbourhood Plan (25%)	Do not have Neighbourhood Plan (15%)
2015/18	Total		0
2016/17	Gipton and Harehills		40447
	Burmantofts and Richmond Hill		8954.33
	Killingbeck and Seacroft		152882.19
	Total		202283.52
2017/18	Burmantofts and Richmond Hill		3154.27
	Killingbeck and Seacroft		25460.41
	Total		28614.68
	Killingbeck and Seacroft		1755.69
	Total		1755.69
	Total		232653.89

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Community Infrastructure Levy:

A Guide for Parish and Town Councils and Community Committees





What is the Community Infrastructure Levy (CIL)?

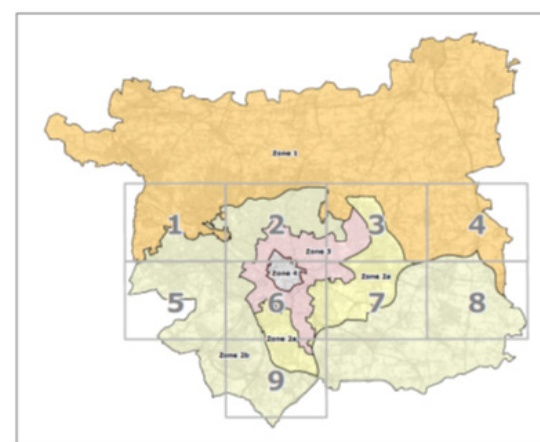
The Community Infrastructure Levy is a planning charge, introduced by the Government through the Planning Act 2008, to provide a fair and transparent means for ensuring that development contributes to the cost of the infrastructure that it will rely upon, such as schools and roads. The levy applies to most new buildings and extensions over 100m² and charges are based on the size and type of new floorspace and where the development is located in the Leeds district.

Some types of development are exempt from CIL, these include self-build dwellings and extensions and affordable housing. Charities are also exempt from paying CIL if the development directly relates to their charitable purposes.

What are the charging rates for the Community Infrastructure Levy?

CIL is charged per square metre depending on the type and location of the development. The table and map below show the amount of CIL charged and the different zones in the district.

Type of development in Leeds	CIL Charge per square metre
Residential – Zone 1	£90
Residential – Zone 2a	£23
Residential – Zone 2b	£45
Residential – Zone 3	£5
Residential – Zone 4	£5
Supermarkets* ≥ 500 sqm in City Centre	£110
Supermarkets* ≥ 500 sqm outside of City Centre	£175
Comparison Retail ≥ 1,000 sqm in City Centre	£35
Comparison Retail ≥ 1,000 sqm outside of City Centre	£55
Offices in City Centre	£35
Development by a predominantly publicly funded or not for profit organisation, including sports and leisure centres, medical or health services, community facilities, and education	Zero
All other uses not cited above	£5



The adopted Charging Schedule can be accessed on the [Leeds City Council website](#)

CIL is only payable if the planning permission is implemented and when works commence on site. Therefore there is a time lag between planning applications being granted and subsequent payment. Payment is made either in full or in equal instalments depending on the CIL charge.

#1

How can the Levy be spent?

- ✓ Leeds City Council's Executive Board made a number of key decisions around spending future CIL income in February 2015, directing it into two main funding streams: a Strategic Fund (70 - 80%) and a Neighbourhood Fund (15-25%), whilst retaining up to 5% for administration costs.
- ✓ The Strategic Fund can be invested in strategic infrastructure throughout Leeds and is not restricted geographically to the area or ward where the development is located. This may mean that CIL funds generated from a development in an area may not be necessarily spent in that same area.

#A The Strategic Fund

- ✓ The decision on how and where the funds are spent is made as part of the City Council's budget setting process in accordance with the Regulation 123 list. Local authorities must spend the levy on infrastructure needed to support the development of their administrative area.
- ✓ CIL Regulation 123 requires the Council to set out a list of projects or types of infrastructure that may be wholly or partly funded through CIL revenue.

In Leeds the Regulation 123 list covers:

Sustainable transport schemes:
● New Generation Transport (NGT)
● Leeds Core Cycle Network
● The Public Right of Way network
Leeds Flood Alleviation Scheme (FAS)
Secondary education
Primary education, except for large scale residential development identified in the Site Allocations Plan, which will be expected to provide primary schools either as an integral part of the development or as the result of no more than 5 separate planning obligations
Green infrastructure and public greenspace, except for on-site provision required by Core Strategy policies (this may be included as part of the Section 106 agreement)
Community sports facilities
Cemeteries
Public realm improvements, except for on-site provision or where this is required as a direct result of an adjacent development
District heating networks
Public health facilities

#B The Neighbourhood Fund

- ✓ The Neighbourhood Fund is 15% of levy receipts relating to developments taking place in that area and should be spent on priorities that have been agreed with the local community. The total amount of CIL receipts passed to the local community shall not exceed £100 per dwelling (index linked) in that area in each financial year. If the receipts from the 15% exceed this maximum they would be capped so as not breach this restriction.
- ✓ The Neighbourhood Fund is passed on to the relevant Parish or Town Council to spend. Where there isn't a Parish or Town Council, the fund is retained by the City Council and spent by the relevant Community Committee.
- ✓ Where development straddles the boundaries of a Parish or Town Council or Community Committee area, each Council/Committee will receive a proportionate share of the CIL, based on the floorspace within their administrative area.
- ✓ Parish and Town Councils and Community Committees, in consultation with the local community and Ward Councillors, must decide what the priorities in the local area are and how and where the Neighbourhood Fund should be spent.
- ✓ Where there is a Neighbourhood Plan in place, the proportion rises to 25% of total CIL receipts of developments taking place in that area.

- ✓ The Neighbourhood Fund can be spent on a wide range of infrastructure, as long as it meets the requirement to support the development of the area by:
 - funding either the provision, improvement, replacement, operation or maintenance of the infrastructure, or
 - addressing the demands and anything else concerned with what the development places on an area.
- ✓ It is not restricted to items on the City Council's Regulation 123 list
- ✓ Infrastructure can be delivered on a range of scales from small to strategic, for example
 - Environmental improvements such as, landscaping, open space improvements
 - New benches or signage
 - Public art
 - Equipment for a community group
 - Improvements to a community building;
 - Projects affecting more than one village/ community e.g. a cycle path or footpath linking two communities, junction/highways improvements, sports facilities drawing more than local use;
 - Strategic infrastructure affecting a number of communities.
 - The Neighbourhood Fund can be used to fund the preparation of a Neighbourhood Plan.
- ✓ CIL will not be able to fund:
 - Projects that will only benefit individuals (5 or less) or a single household
 - Projects that directly benefit, or can be perceived to benefit individual councillors
 - Projects which relate solely to religious purposes
 - Political activities
 - Retrospective projects i.e. where the spend has already occurred

Further guidance on spending the Neighbourhood Fund can be found on the [Leeds City Council website](#)

#C Neighbourhood Forums with Neighbourhood Plans in Place

- ✓ Communities that have adopted a Neighbourhood Plan will receive 25% of the CIL revenue arising from the development that takes place in their area.
- ✓ For this to apply the Neighbourhood Plan must have been 'made' or been successful at referendum before a relevant planning permission first permits development.
- ✓ Neighbourhood Planning groups often identify local projects / priorities in their Neighbourhood Plans that can be funded by CIL receipts. These projects / priorities should be agreed through consultation with the local community and other stakeholders.

When will the CIL Neighbourhood Fund be paid?

#2

- ✓ The CIL income collected for the Neighbourhood Fund will be transferred to the relevant Town or Parish Council or Community Committee twice each year:
 - Income received between 1st April and 30th September – transferred on **28th October**
 - Income received between 1st October and 31st March – transferred on **28th April**
- ✓ If a Parish/Town Council or Community Committee does not spend its share of the CIL within 5 years of receipt or does not spend it on initiatives that support development in that area, the Council may require it to pay back some or all of the funds.

#3

How will CIL be monitored?

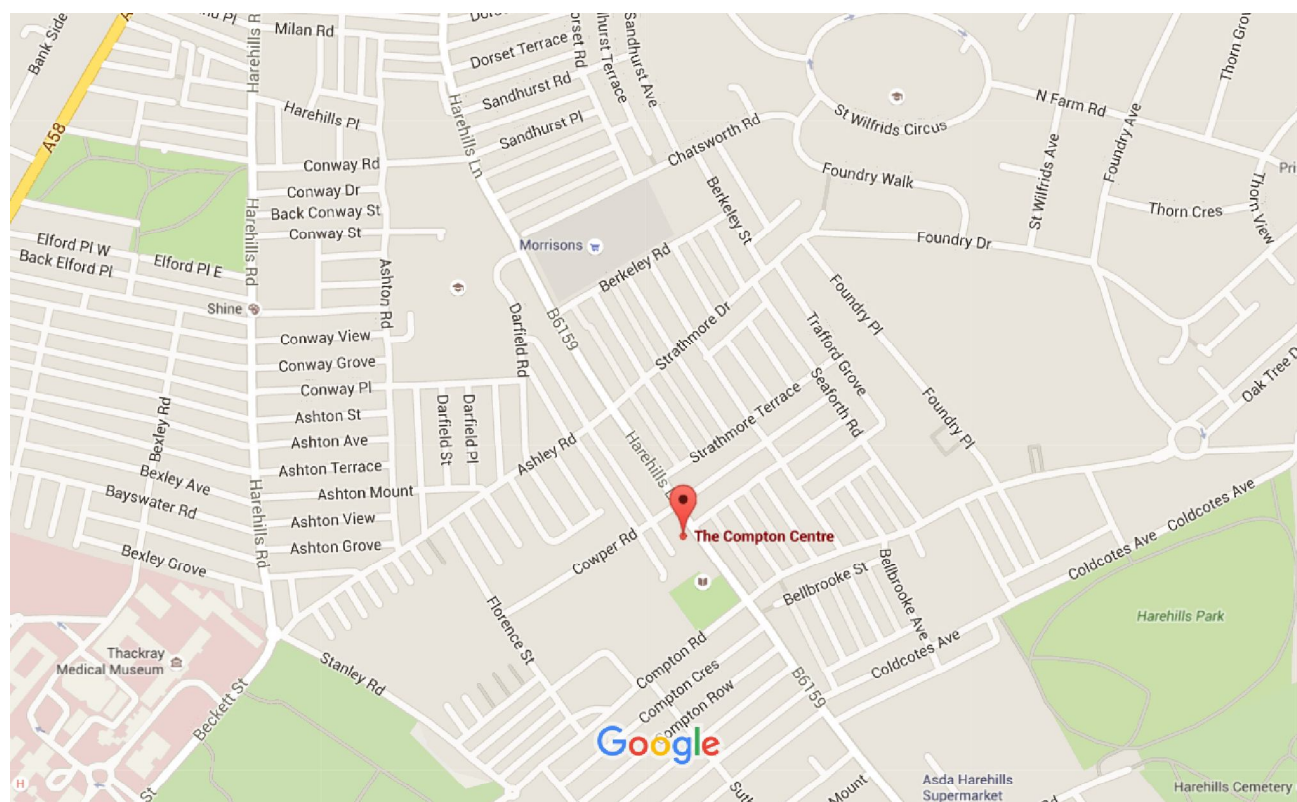
- ✓ Under the Regulations, to ensure that the levy is open and transparent, Leeds City Council will prepare a short report on the levy for the previous financial year which will be placed on the Leeds City Council website by 31st December each year. These reports will set out how much revenue from the levy has been received, what it has been spent on and how much is left.
- ✓ Town and Parish Councils and Community Committees are required to publish the information on their websites with details of the monies received from the Neighbourhood Fund including CIL receipts; total expenditure and a summary of what the CIL was spent on by 31st December.
- ✓ This information should be submitted to Leeds City Council for publication if the Parish/Town Council or Neighbourhood Forum does not have a website.
- ✓ There is no prescribed format for reporting, however the City Council has prepared a template which is available on request.

For further information, please contact the CIL officer at CIL@leeds.gov.uk

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